

Aspen Fire Protection District

420 E Hopkins Avenue ▪ Aspen, CO 81611 ▪ 970-925-5532 ▪ www.aspenfire.com



Board of Directors Regular Meeting December 11, 2018

Meeting called to order by Denis at 5:05

Roll Call:

- Board of Directors: Stoney Davis, Denis Murray, Dave (Wabs) Walbert, John Ward
- Absent: Karl Adam
- Staff/Volunteers: Rick Balentine, Parker Lathrop, Jan Schubert, Ken Josselyn, Nikki Lapin, Michael Holmes, Thom Barr, Sandy Schiff, Nic Milton, Anthony Lewin, Adam Cohen and Bruce Bradshaw
- Public/Others: Karl Hanlon

Approval of Minutes:

Motion by Denis to approve minutes from Regular Meeting on November 14, 2018. Stoney Second.

Discussion: Park sent NFPA information to Karl Adam. The remaining board members would like a copy. Karl H & Karl A met with Rick. It was suggested that a work session be scheduled to discuss level of service. All Approved.

Motion by Stoney to approve minutes from Work Session on December 3, 2018. Denis Second. All Approved.

Public Comment:

- No Comments

Good of District:

- Rick stated that it has been a long year and looking forward to 2019. He will be working on forming committees to discuss future of Aspen Fire.
- Denis commented on great Holiday Party. It was a good Rookie skit.
- Grand Junction lot is sold! It was sold for \$45,000.
- This was a good year with the sale of Grand Junction and the several donations that came in. The future of Aspen Fire is looking good.

Financials:

- Karl Hanlon answered questions in regards to construction of new housing and contract/bond requirements for contractors. It is Colorado law that if it is over \$50,000 it will need to be bonded as a public entity.
- Prior to mill levy approval, there was early discussions with some banks. Rick requested direction from the board as to how they would like him to proceed. John mentioned we are about six months out before we will be ready to go to the bank(s). Karl H suggested doing RFQ. Karl can work on what that document will look like. Rick is planning on getting committees together after first of the year.
- 2019 Proposed Budget Discussion:

- Personnel salaries were adjusted to reflect Training Officer. Rick will work on updating job description
- Denis inquired about having planner for housing. In regards to housing we will be required to present to P&Z for review. Rick made commitment to include North 40 HOA and some surrounding neighborhoods in plans. Rick did add some money in budget for planner. Denis discussed partnering with City. Rick's potential plan is to get committee's together and bring recommendations by end of first quarter to the board. There is concern of rate changes and tariffs on materials coming up. Rick committed to architects that helped out with drawings to bring them back in to meet one on one. John spoke with APCHA on the needs of housing and unit mix. Rick mentioned in past email, he wants to get this right, not get it done fast. It was suggested to bring on planner now to help manage the process.
- It was discussed if you are building something, you do have to bid it out. The professional services, you do not have to bid out.
- Health Insurance: Nikki gave overview of health insurance costs increasing. The board of Western Slopes Health Care Group will be working on other options. There is a potential of joining another large group that could help with increasing premium costs.
- FPPA: Clarification that \$582,000 going into FPPA. Actuarial stated \$182,000 plus the \$400,000. This will get reflected in the next actuarial study. Currently retired members get \$600.

Board of Directors:

- **John made motion to approve Resolution 2018-12-02 To Adopt 2019 Budget, 2018-12-03 To Set Mill Levies and 2018-12-04 To Appropriate Funds, Stoney Second.**
Discussion: Operations Reserve Fund will be part of the General Fund. Each time a check is received from County a percentage will be put into Colorado Trust for COP Fund. Rick comment on Capital Fund, board approved funds for gas and sprinkler system at Starwood. Rick mentioned did not include 7% for general contractor fee. All Approved.

CEO/Fire Chief

- Introduced new full members that were present: Thom Barr, Michael Holmes, Anthony Lewin and Nic Milton. The photo sheet will be updated.
- Thom Barr will be the next station keeper at Woody Creek Station.

Old Business

- Airport MOU: Rick met with John Peacock. Starwood will be going to BOCC to ask Pitkin County for approx. \$50,000 to help with project. They met on past discussion on issues about Airport and Aspen Ambulance. He was open to getting the MOU moving forward. It was decided to see how this discussion goes before moving forward with letter from attorney. Board would like to see Karl H. have a light meeting with John Ely.
- Chief Review: Review is complete. John will email to Karl H. to put out to rest of the board members. The board requested an Executive Session Add Executive Session at the January 8th meeting.

Motion from Stoney to adjourn meeting. Denis Second. All Approved.