

# Aspen Fire Protection District

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## Board of Directors Regular Meeting June 9, 2020

The Board of Directors of the Aspen Fire Protection District met for their regular meeting. The meeting was held virtually via Zoom.

**Meeting called to order by John at 5:02pm**

### **Roll Call:**

- Board of Directors Present: John Ward, Denis Murray, Stoney Davis, Dave (Wabs) Walbert, Michael Buglione
- Board of Directors Absent: None
- Staff/Volunteers Present: Rick Balentine, Parker Lathrop, Jan Schubert, Nikki Lapin, Grant Jahnke, Erin Smiddy, Ken Josselyn, Bruce Bradshaw, Roya Beklik
- Public/Others: Karl Hanlon

### **Approval of Action Items/Minutes:**

**MOTION: Wabs motioned to approve minutes from Regular Meeting on May 15, 2020. Michael second. All approved.**

**MOTION: Stoney motioned to approve minutes from Special Meeting on May 20, 2020. Wabs second. All approved.**

### **Public Comments:**

- No public comments.

### **Good of District:**

- Many Thank You message been received.

### **Financials:**

- A bond payment and a COP lease payment was made.
- Stoney discussed utility expense difference between headquarters and North 40. Jan Schubert is pulling information to look into it further.

### **Board Member Action Items/Comments:**

- Email Re: John Ward: Email was sent out to Board of Directors in regards of John Ward recusing himself from some decisions made on housing project due to being a neighbor and on the board for North 40. Attorney confirmed he is okay to be involved as he does not have financial gain.
- ESCI: Discussion of doing a follow up retreat to do some strategic planning for future with a consultant. John suggested a consultant APCHA used.

- Chief Goals: John and Denis will finish up goals/expectations for Chief.
- Starwood HOA: John and Stoney met with Starwood HOA in regards to housing rent, EMS and service coverage. They would like to consider putting a paid firefighter up there. There was much discussion of how service is provided in Starwood and if there is opportunity for further level of service. This led to further discussion of EMS.
- North 40 Housing:
  - A questionnaire was put out to members to get a feel for who currently rents and where interest lies with the project.
  - Rick and John met with APCHA to get some direction on categorization and rental rates. It was recommended to use APCHA for categorizing employees and we will set our own rates.
  - A document was included in board packet in regards to water tap fees.

### **Chief/CEO Report:**

- COVID-19 Update: The expectation is there will be some uptake with more people coming into town. The station has been opened up to staff, responders and retired members. The station is not open to the public or families at this time. Each Friday the Chief's evaluate and will adjust as needed.
- Hiring Update:
  - June 15-17<sup>th</sup> interview process will start. This will take place at Aspen Meadows. Parker gave an overview of the interview and testing process.
  - There was much discussion of physical requirements on an annual basis.
  - The board addressed a question about a volunteer and paid person working together doing the same thing. Attorney confirmed they can work together side by side doing the same job.
- Roofing Bids: Several bids were included in the board packet. Discussed different warranties presented in the bids. They spoke about the current roofing and history.

**MOTION: Motion by John to accept Denis's recommendation to hire Umbrella Roofing bid with a set meet R35 insulation value or meets code. Denis second. Discussion: There was discussion on having a roof inspector sign off. VOTE: 4-1 passed.**

- Wildfire Adaptive Community Project Update: The website is live. We starting to receive wildfire assessment requests.
- Hiring Positions: Rick confirmed positions will be going away with hiring of nine positions. The Fleet and Facility positions will be filled through daily duty positions.

### **Training Report:**

- Training Division was not available tonight. There is a lot of training happening. Swiftwater was this past weekend.
- John would like to see participation on the training report. There has been great participation with the on-line training.

### **President, AVFD Inc.**

- Suggested moving to top of agenda.

### **Old Business**

- Airport MOU: Still pending signatures.
- ISO Review: This will happen this summer. Rick is currently working on Auto Aid agreements.
- SAFER Grant: All paperwork was turned in last week. This was grant request for six firefighters. They pushed the date out.

**New Business:**

**MOTION: Motion by Stoney to move into Executive Session with attorney for public entity for the purposes of receiving legal advice on letter received from John McBride in regards to North 40 Housing project. Denis second. All approved. (7:06pm)**

*\* Full recording of this meeting is available upon request to the District Administrator or on the website at [www.aspenfire.com](http://www.aspenfire.com).*