



Aspen Fire Protection District Board of Directors Regular Monthly Meeting

MEETING DATE: January 12, 2021
MEETING TIME: 5:00pm

LOCATION: 420 E Hopkins

Due to COVID-19, this meeting will be held virtually through Zoom. To join, please go to:<https://us02web.zoom.us/j/81866250163?pwd=eVEvSkRrdDZNYW9BZ0dwY0dUSkphdz09> **Meeting ID: 818 6625 0163 Passcode: 365443. Please contact Nikki Lapin, District Administrator at nikki.lapin@aspenfire.com if you need additional information.**

AGENDA

- I. Meeting called to order
- II. Roll Call
- III. Approval of Minutes
 - a) Motion to approve minutes from Regular Meeting December 8, 2020
 - b) Motion to approve minutes from Special Meeting December 16, 2020
 - c) Motion to approve minutes from Special Meeting December 22, 2020
- IV. Public Comment
- V. AVFD Inc.
 - a) 2021 AVFD Inc. Introduction: President – Ryan Warren, V. President – Charlie Curtis, Treasurer – Jan Schubert, Secretary – Nic Milton
- VI. North 40 Housing Project Update – Paul Broome
 - a) Project Budget Update
 - b) FCI Contract Update
 - c) Permit Status Update
- VII. Financials
- VIII. Board Member Comments & Action Items
 - a) Adopt Resolution 2020-12-01 To Adopt 2021 Budget
 - b) Adopt Resolution 2020-12-02 To Set Mill Levies
 - c) Adopt Resolution 2020-12-03 To Appropriate Funds
 - d) Adopt Resolution 2021-01-01: Posting of Meetings
- IX. Fire Marshal Report
- X. Training Report
- XI. CEO/Fire Chief & Good of District
 - a) 2021 Officer Team Introduction:

- i. Battalion Chief – Bruce Bradshaw
- ii. Volunteer Captains – Mike Haisfield, Jacob Arywitz, Craig Melville
- iii. Career Captains – Ken Josselyn, Arnold Nimmo, Jake Spaulding

XII. Old Business

XIII. New Business

Aspen Fire Protection District

420 E Hopkins Avenue ▪ Aspen, CO 81611 ▪ 970-925-5532 ▪ www.aspenfire.com



Board of Directors Regular Meeting December 8, 2020

The Board of Directors of the Aspen Fire Protection District met for their regular meeting. The meeting was held virtually via Zoom.

Meeting called to order by John at 5:03pm

Roll Call:

- Board of Directors Present: John Ward, Denis Murray, Dave (Wabs) Walbert, Michael Buglione, Stephen Wertheimer
- Board of Directors Absent: None
- Staff/Volunteers Present: Rick Balentine, Parker Lathrop, Nikki Lapin, Jan Schubert, Bruce Bradshaw, Anthony Lewin, Antonio DeGoldi, Arnold Nimmo, Michael Holmes, Jake Spaulding, Jeff Edelson, Josselyn, Mike Lyons, Ryan Warren, Thom Barr, Zac Zachary, Scott Arthur, James Gordon, Charles Curtis, Gunter Schaldach
- Public/Others: Karl Hanlon, Paul Broome, Dr. Chris Martinez, Dr. Robert Thutton, Jason Smith

Approval of Minutes:

MOTION: Motion by Denis to approve minutes from the following meetings: Regular Meeting held on November 10th, 2020 and Work Session on November 10th, 2020. Wabs second. All approved.

Public Comment: None

COVID-19 Vaccine Update – Dr. Chris Martinez

- Dr. Martinez gave an overview of two COVID-19 vaccines coming available; Pfizer and Moderna. Most likely Aspen Fire will receive Moderna. He discussed the similarities in both vaccines and gave an overview of how the vaccine works. He noted that the studies have not been completed to show it prevents COVID-19, but will help so you are more asymptomatic. Masking and current protocols should continue to be taken until studies show more. There was discussion of risks.
- Many questions were taken from members online.

AVFD Inc: None

North 40 Housing Project Update: Paul Broome

- Budget Update: Preliminary numbers from FCI have been received. Paul presented a breakdown of financials to the board.

- Paul will be meeting with the design team and contractors to review and vet out some of the costs. Currently it the project looks to be over budget by \$1.3 million, but the team will be going over all costs and a list will be brought back to the board for review and ability to add/delete items.
- Rick is in talks with McBride to use some land near station for staging.

Financials:

- Review of current financials. Staff noted that last month the estimated wildfire income was approximately \$50,000 and actual net income is about \$125,000.
- Rick reviewed some revisions on the 2020 budget. Based on the ending balance of 2020, it was suggested moving \$800,000 to Capital Acquisitions, instead of the original \$600,000 budgeted.
- 2021 Budget Review:
 - Housing Project: There is \$16 million from COP plus \$1.2 million from property tax noted in the ending balance of 2019. Today it is at \$16.5 million. The difference is what has been spent thus far. Rick discussed funds being moved into 2021 as well to cover costs that will come up.
 - FPPA: Staff proposed to double FPPA from previous year to help with deficit.
 - Administrative: Jan Schubert gave an overview of what expenses go into this line item. Many hard costs for COVID costs and remote working have been put into this line item.
 - Salaries: Staff is working on a salary survey with Employer's Council expected sometime the end of January, beginning of February.
 - Capital Acquisitions: Included in the board packet is the purchase of Engine 61. This will be paid in 2020.
 - Staffing: Parker gave an overview duty staff daily responsibilities. There was discussion about whether duty crews/captains can take over training division duties. Ken spoke to the importance of having the Training Officer position. Board would like to see more proficiency and having duty crews pick up some of tasks.
 - Shift Coverage Incentive: The goal is to get more shift coverage from volunteers, especially when career firefighters begin to take PTO. Board expressed importance of energizing the volunteers to step up. The key to keeping costs down is getting volunteers to take shifts.

MOTION: Motion by Denis to amend to move \$200,000 into Capital Acquisitions fund. Michael second. All approved.

MOTION: Motion from Steve to approve 2021 budget. Denis second. Discussion: Denis wanted to express again that he would like to see the budget process moved up so it doesn't feel rushed. John requested in the future to add another column that shows big changes in line items with percentage. All approved.

Board Comments & Action Items:

- COVID-19 Vaccine: Discussion was had on whether the vaccine should be mandated. The consensus of the board is that they strongly support and encourage getting the vaccine, but does not want to make it mandatory at this time. Karl Hanlon will work with John on a board statement and modify the policy that was presented
- COVID-19 Testing: Aspen Fire has received Binax tests to start serial testing. Rick recommended tying in serial testing if members don't get vaccine. These tests are guaranteed through end of 2020, but may receive more from a private citizen.

Fire Marshal Report:

- Jan Legersky is very busy with permit review along with reviews of business enclosures. Denis gave an overview of how the effect has been on City Building.
- The plan was to have duty crew help with life safety inspections, but due to COVID this has posed a challenge. Ultimately the duty crews will study and become inspector certified to do life safety inspections.
- Smuggler Incident took up a lot of time. This caused some concerns from citizens. There will be an operations review.

Training Report:

- The Training Division added more training and has been working with members who are short on requirement hours.
- Rick noted he gave everyone a 10 point add on to response points due to COVID. All members should make it except maybe one.

CEO/Fire Chief & Good of District

- Strategic Plan Update: Rich Buchanan sent out a questionnaire to all members today. They would like to do a two-day retreat in January with minimum of 15 people. There will be a public one held virtually.
- No holiday party this year. Rick is looking at alternatives. John spoke about importance of doing more activities with members, such as BBQ's.
- Santa around town will still happen. North 40 and Burlingame have been added to the route this year.
- Mountain Mutual Aid: Staff is working on maintaining those relationships.
- Aspen Ambulance: Rick and Parker had a good meeting with Aspen Ambulance. Aspen Fire will work with them to help with medical when needed and also provide wildfire training to some of their folks.

Old Business:

- Chief Contract: John suggested meeting to put together milestones for the next year. John will reach out to everyone.

Aspen Fire Protection District

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Board of Directors Special Meeting December 16, 2020

The Board of Directors of the Aspen Fire Protection District met for their special meeting. The meeting was held virtually via Zoom.

Meeting called to order by John at 12:05pm

Roll Call:

- Board of Directors Present: John Ward, Denis Murray, Dave (Wabs) Walbert, Michael Buglione, Stephen Wertheimer
- Board of Directors Absent: None
- Staff/Volunteers Present: Rick Balentine, Parker Lathrop, Nikki Lapin, Jan Schubert, Ken Josselyn
- Public/Others: Karl Hanlon, Paul Broome

North 40 Housing Project Update: Paul Broome

- Paul presented the current projected financials on the project with a list of costs for the board to review. The current estimate is \$17,270,000. The board reviewed each line item with the following discussions:
 - Item #5 Hydraulic Elevator ILO Traction: After much discussion it was decided to move forward with this line item.
 - Pavers versus Concrete: There was discussion of taking out pavers and going with concrete and the benefits. It was decided to make this decision closer to the time of putting in pavers/concrete when more of the unknowns have been taken care of.
 - Staging Property: There may be a \$13,000 savings if the McBride property is used.
 - Item #15 Hydronic Snowmelt ILO Electric: It was decided to go ahead with this item.
 - Item #21 Removal of Loft Building 1: Discussion of whether there will be savings with removing the loft. Paul will get numbers.
 - Item #43, #44, #45 Insulation: There was discussion of eliminating these items, however the board decided not to do this.
 - Item #24 Lowering Contingency to 3%: There is \$430,000 (3% of construction cost, not including soft costs) in owner contingency and 5% on FCI for construction related items. Paul clarified that the contingency FCI carries needs to be owner approved as they need to use funds. These funds to come back to the owner if it is not used.
 - Permit Cost: This is a projected cost. The water, electric and gas tap fees have already been paid.
 - Item #29 Ramp to be 6" Concrete ILO Pavers: This line item was accepted.
 - Item #4 Concrete ILO Pavers at All Areas: This will be on hold until later in the project.
 - Triple Pane vs Double Pane Windows: Discussion of only doing partial for noise mitigation on west side. The cost is \$101,000 to put in throughout to help alleviate noise. The board agreed.

- Solar: They are carrying \$240,000, but still working out pricing.
- Thin Brick vs Stucco: Once starting into the plaza area this decision will need to be made.
- Building 5: Discussion of doing this project now. This would be a change order to the permit. The board tabled for a later time.
- Garbage Enclosure Area: This will be moved toward the tower and is included in pricing.
- Canopy over stairway: It was decided to go ahead with it.
- Garage Door Remotes: There will be 2 per unit with a punch pad planned for top of ramp. Door will open automatically when leaving garage. It was agreed this is a small cost to do.
- The board gave direction to move forward with the following line items, creating a savings of approximately \$240,000:
 - Item #5 Hydraulic Elevator ILO Traction
 - Item #15 Hydronic Snowmelt ILO Electric
 - Item #24 Lowering Contingency to 3%
 - Item #29 Ramp to be 6" Concrete ILO Pavers
- The board gave direction to not move forward with Item #3 Eliminate Composite Screens. They would like to keep composite screens.
- Shuttle service during construction: There was discussion of encouraging workers to park at intercept lot and shuttle to construction site. If the McBride property is leased for staging, this would not be needed. There will be cost to prepping staging area and restoring after construction is completed. The Smith property has been taken off the table due to Pitkin County not approving. There is not a number included for staging property. The benefit of staging area is to park people and being more efficient. There was concern of COVID-19 protocols. It was agreed to keep the shuttle service.

MOTION: Motion by John to move into Executive Session: Pursuant to §24-6-402(4)(f), C.R.S., to discuss personnel matter, Chief contract. Wabs second. All approved. Executive session started at 1:30pm.

Aspen Fire Protection District

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Board of Directors Special Meeting December 22, 2020

The Board of Directors of the Aspen Fire Protection District met for their special meeting. The meeting was held virtually via Zoom.

Meeting called to order by John at 11:07am

Roll Call:

- Board of Directors Present: John Ward, Denis Murray, Dave (Wabs) Walbert, Michael Buglione, Stephen Wertheimer
- Board of Directors Absent: None
- Staff/Volunteers Present: Rick Balentine, Nikki Lapin,
- Public/Others: Karl Hanlon

MOTION: Motion by John to move into Executive Session: Pursuant to §24-6-402(4)(f), C.R.S., to discuss personnel matter, Chief Annual Review and 2021 Goal Setting. Wabs second. All approved.

AFPD - North 40 Housing - "Fire Place"
Monthly Budget Update - January 12, 2021

Description Scope of Work	Current Budget	Spent To Date 12/31/20	Balance To Complete	Clarifications & Remarks
Soft Cost Budget				
Architect Selection process		-	-	
Harry Teague	5,000.00	5,000.00	-	Conceptual drawings
Stryker/Brown	5,050.50	5,050.50	-	Conceptual drawings
		-	-	
Consultants		-	-	
BendonAdams - Land Consultant	20,000.00	18,516.73	1,483.27	
		-	-	
Broome Construction Management Inc. - Owners Rep.	190,000.00	78,131.74	111,868.26	
Stryker/Brown - Architects	875,000.00	714,993.12	160,006.88	
KL&A Structural Engineer		-	-	Within S/B contract
BG Works - MEP		-	-	Within S/B contract
		-	-	
SGM	83,000.00	78,162.50	4,837.50	Allowance
Civil Design		-	-	Cost included above
Traffic Study		-	-	Cost included above
Surveying		-	-	Prior to construction
Final Plat	5,000.00	-	5,000.00	Allowance
		-	-	
Kumar - Geo-Engineers	30,000.00	3,500.00	26,500.00	Allowance
Soils report		-	-	Budget included above
Soils testing		498.50	(498.50)	Budget included above
Materials testing		-	-	Budget included above
Special inspections		-	-	Budget included above
		-	-	
Land Design 39 - WELS permit	4,490.00	4,490.00	-	Complete
Hines Irrigation - WELS permit	2,650.00	2,650.00	-	Complete
		-	-	
Kubed - Fire sprinkler design	1,750.00	1,750.00	-	Complete
		-	-	
Miscellaneous fees		-	-	
Aspen Reprographics	3,500.00	1,145.84	2,354.16	Allowance
Aspen Times	1,500.00	414.94	1,085.06	Allowance
Stewart Title	300.00	300.00	-	Spent to date
Pitkin County	2,654.00	2,654.00	-	Spent to date
City of Aspen development review	37,604.20	37,604.20	-	Spent to date
		-	-	
Utilities		-	-	
Water tap fees	330,021.60	330,021.60	-	Complete
Sewer tap fees	145,621.59	145,621.59	-	Complete

AFPD - North 40 Housing - "Fire Place"
Monthly Budget Update - January 12, 2021

Description Scope of Work	Current Budget	Spent To Date 12/31/20	Balance To Complete	Clarifications & Remarks
Holy Cross deposit	30,500.00	30,500.00	-	Complete
Holy Cross, return deposit	(28,500.00)	(28,500.00)	-	Complete
Holy Cross construction cost	28,500.00	28,500.00	-	Complete
Phone	5,000.00	-	5,000.00	Allowance
CTV	5,000.00	-	5,000.00	Allowance
Black hills - gas line re-location	1,200.00	-	1,200.00	Allowance
		-	-	
Permit Fees		-	-	
				Based on 2.7% of construction cost - permit intake fee
Building permit & plan check fees	330,750.00	-	330,750.00	
Permit intake fee		60,750.00	(60,750.00)	
Access permit	674.00	674.00	-	
		-	-	
Use tax		-	-	NIC
				Based on Bendon calcs 1/6/21
Road impact fees	80,706.84	-	80,706.84	
		-	-	
Insurances		-	-	
Builders Risk		-	-	In construction budget
Performance & payment Bond		-	-	In construction budget
General Liability insurance		-	-	In construction budget
		-	-	
Legal Fees		-	-	
Karp	20,000.00	7,940.00	12,060.00	Allowance
		-	-	
Staging Area		-	-	
Lease & insurance	20,000.00	-	20,000.00	Allowance
		-	-	
AFPD Contingencies	500,000.00	-	500,000.00	Allowance
Rock clause		-	-	In construction budget
Winter conditions		-	-	In construction budget
Soft Cost Total	2,736,972.73	1,530,369.26	1,206,603.47	

AFPD - North 40 Housing - "Fire Place"
Monthly Budget Update - January 12, 2021

Description Scope of Work	Current Budget	Spent To Date 12/31/20	Balance To Complete	Clarifications & Remarks
Construction Budget				
Projected Construction Budget		-	-	
Work completed by AFPD		-	-	
Re-locate water line	65,931.80	65,931.80	-	Complete
Re-locate gas line	16,931.01	16,931.01	-	Complete
Lower electric vault	8,915.25	8,915.25	-	Complete
		-	-	
Current FCI's budget	14,511,382.00	-	14,511,382.00	As of 12/3/20
		-	-	
		-	-	
Construction Cost Total	14,603,160.06	91,778.06	14,511,382.00	
Grand Total	17,340,132.79	1,622,147.32	15,717,985.47	

Budget goal	16,000,000.00
Current VE savings	(336,311.00)
Current projected budget with VE	17,003,821.79

Aspen Fire Protection District
Balance Sheet
As of December 31, 2020

Dec 31, 20

ASSETS

Current Assets

Checking/Savings

GENERAL FUND BANK ACCTS

10100 · Alpine Bank--GF Checking	26,656.96
10401 · ColoTrust--GF General	1,189,761.97
10406 · ColoTrust--GF Emerg Reserve	201,838.54
10407 · ColoTrust--GF Operations Resrv	1,011,353.52
10409 · ColoTrust--GF FPPA	7,327.29
10545 · Grand Junction Fed Credit Union	83.35
10552 · Alpine Bank--HITF Aguilar	0.02
10553 · Alpine Bank--HITF Barr	14,501.70

Total GENERAL FUND BANK ACCTS 2,451,523.35

CAPITAL ACQ. FUND BANK ACCTS

10700 · Alpine Bank--Cap Acq. Checking	20,429.40
10801 · ColoTrust--Cap Acq	539,661.59

Total CAPITAL ACQ. FUND BANK ACCTS 560,090.99

DEBT SERVICE FUND BANK ACCTS

11105 · Alpine Bank--Debt Service MM	0.01
11201 · ColoTrust--Debt Service	1,060,272.17

Total DEBT SERVICE FUND BANK ACCTS 1,060,272.18

HOUSING FUND BANK ACCOUNTS

10890 · Alpine Bank--Housing Checking	218,541.25
10901 · ColoTrust--Housing	1,033,474.43
10905 · ColoTrust (UMB)-Construction	14,519,742.65
10906 · ColoTrust (UMB)--Cert Principal	9.75
10907 · ColoTrust (UMB)--Cert Interest	6.29

Total HOUSING FUND BANK ACCOUNTS 15,771,774.37

Total Checking/Savings 19,843,660.89

Accounts Receivable

ACCOUNTS RECEIVABLE

12235 · Receivable due - Pitkin County	7,094.42
12240 · Receivable due - CDPS / DFPC	216,381.48
12252 · Receivable due - AFD Staff	430.48
12504 · Receivable due - Grants	80,000.00

Total ACCOUNTS RECEIVABLE 303,906.38

**Aspen Fire Protection District
Balance Sheet
As of December 31, 2020**

	Dec 31, 20
Total Accounts Receivable	303,906.38
Other Current Assets	
GENERAL FUND (Asset)	
10450 · Property Tax Receivable	30,155.81
Total GENERAL FUND (Asset)	30,155.81
BOND DEBT SERVICE FUND (Asset)	
10750 · Property Tax Receivable	6,494.65
Total BOND DEBT SERVICE FUND (Asset)	6,494.65
10671 · Prepaid Expenses--General Fund	11,184.58
Total Other Current Assets	47,835.04
Total Current Assets	20,195,402.31
Fixed Assets	
GENERAL FIXED ASSET GROUP	
10600 · Fire Trucks & Equip	4,332,952.30
10610 · Building Improvements	1,293,009.40
10615 · Buildings	13,398,373.00
10640 · Firefighting Equipment	360,679.98
10650 · Administrative	374,807.41
10660 · Construction in Progress	271,791.06
10665 · Land - North 40	1,700,000.00
10669 · Accumulated Depreciation	-7,018,899.04
Total GENERAL FIXED ASSET GROUP	14,712,714.11
Total Fixed Assets	14,712,714.11
Other Assets	
10593 · Deferred Refunding Cost	1,574,234.68
10594 · Deferred Refunding Costs-Accum.	-1,193,173.24
90101 · VPF-Def Oflow-Pens Exper Diff	24,593.00
90102 · VPF-Def Oflow-Pens Chg Assum	76,589.00
90103 · VPF-Def Oflow-Pens Inv Ret Diff	185,094.00
90105 · VPF-Def Oflow-Pens Contr After	964,000.00
90111 · SWDB-Def Oflow-Pens Exper Diff	63,270.34
90112 · SWDB-Def Oflow-Pens Chg Assum	47,686.24
90113 · SWDB-Def Oflow-Pens Inv Ret Dif	38,734.07
90115 · SWDB-Def Oflow-Pens Chg Propor	18,389.00
90116 · SWDB-Def Oflow-Pens Contr After	21,766.92
Total Other Assets	1,821,184.01
TOTAL ASSETS	36,729,300.43

**Aspen Fire Protection District
Balance Sheet
As of December 31, 2020**

Dec 31, 20

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · 20100 - Accts Payable--GF	20,064.03
2002 · 20120 - Accts Payable--CA Fund	21,038.74
2004 · 20140 - Accts Payable--Housing	<u>31,350.01</u>

Total Accounts Payable 72,452.78

Other Current Liabilities

CURRENT LIABILITIES

20125 · State Unemployment Accrual	1,531.59
20135 · HSAs Accrual	520.84
20314 · Stationkeepers' Fund Accrual	14,000.01
21000 · Deferred Revenue--Prop. Tax	<u>30,155.81</u>

Total CURRENT LIABILITIES 46,208.25

23050 · Accrued Int. Payable--Bond Debt 44,642.14

2110 · Direct Deposit Liabilities (Direct Deposit Liabilities) -100.00

Total Other Current Liabilities 90,750.39

Total Current Liabilities 163,203.17

Long Term Liabilities

BOND DEBT SERVICE FUND (Liab.)

22000 · Deferred Revenue--Prop.Tax	6,494.65
23000 · Bonds Payable	5,730,000.00
23010 · Current Portion - Bonds Payable	855,000.00
22900 · Bond Premium	1,100,512.25
22901 · Bond Premium- Accumulate Amort.	<u>-899,466.33</u>

Total BOND DEBT SERVICE FUND (Liab.) 6,792,540.57

HOUSING DEBT SERVICE (Liab.)

22902 · COPs Payable	13,855,000.00
22903 · Current Portion - COPs Payable	520,000.00
22904 · COPs Premium	<u>1,836,645.45</u>

Total HOUSING DEBT SERVICE (Liab.) 16,211,645.45

90200 · VPF--Net Pension Liability 1,535,914.00

90202 · VPF--Def Iflow--Pens Chg Assum 80,761.00

90210 · SWDB--Net Pension Liability 49,239.58

90211 · SWDB-Def Iflow-Pens Exp Diff 526.29

90214 · SWDB-Def Iflow-Pens Act/Rep Dif 9,259.76

90215 · SWDB-Def Iflow-Pens Chg Propor 39,481.97

90220 · Compensated Absences / PTO 158,417.78

Total Long Term Liabilities 24,877,786.40

Total Liabilities 25,040,989.57

Aspen Fire Protection District Balance Sheet

As of December 31, 2020

Dec 31, 20

Equity

FUND BALANCES

30005 · LT Assets minus LT Debt	-7,903,918.70
30015 · Capital Acq. Fund Balance	655,027.00
30020 · Debt Svc Fund Balance	1,091,188.00
30025 · Housing Fund Balance	17,021,048.00
30300 · Net Pension Liab. & Deferrals	-860,120.00
30600 · Contingency Reserve (TABOR)	186,000.00
37500 · GF - Unrestricted Fund Balance	1,664,931.00
37501 · GF - Restricted Fund Balance	22,002.00

Total FUND BALANCES 11,876,157.30

Net Income -187,846.44

Total Equity 11,688,310.86

TOTAL LIABILITIES & EQUITY 36,729,300.43

Aspen Fire Protection District
Profit & Loss Budget Performance
December 2020

	<u>Dec 20</u>	<u>Jan - Dec 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
GENERAL (Income)				
31100 · General Property Tax				
31102 · Allocation--to Cap Acq Fund	200,000.00	800,000.00	600,000.00	600,000.00
31103 · Allocation--to Housing Fund	0.00	1,070,000.00	1,070,000.00	1,070,000.00
31104 · Allocation--to GF General	485,321.36	2,916,480.82	2,458,855.00	2,458,855.00
31105 · Allocation--to GF Emerg Reserve	0.00	100,000.00	100,000.00	100,000.00
31106 · Allocation--to GF Ops Reserve	-675,000.00	400,000.00	1,075,000.00	1,075,000.00
31107 · Allocation--to GF FPPA Annual	0.00	382,000.00	382,000.00	382,000.00
31109 · Allocation--for Treasurer Fee	587.09	295,123.34	299,256.00	299,256.00
Total 31100 · General Property Tax	10,908.45	5,963,604.16	5,985,111.00	5,985,111.00
31200 · Specific Ownership Taxes	15,981.15	177,861.01	120,000.00	120,000.00
36100 · Interest Earned--Prop. Taxes	833.08	11,366.93	6,000.00	6,000.00
36200 · Interest on Investments	108.81	9,314.22	35,000.00	35,000.00
37100 · Delinquent Taxes	0.00	-75,400.67	-3,000.00	-3,000.00
38000 · North 40 Lease to County	4,070.68	48,760.52	49,100.00	49,100.00
38010 · County Share of Expenses @N40	7,094.42	27,951.92	30,000.00	30,000.00
38015 · Tenants' Share of Expenses@Stwd	715.84	3,249.00	4,000.00	4,000.00
38050 · WFAC (Wildfire Mapping) Project	0.00	56,750.00	55,000.00	55,000.00
38100 · Other Income (vs. Expense)				
CVRF / CARES Act Grant	80,000.00	100,000.00		
38100 · Other Income (vs. Expense) - Other	14,500.00	14,500.00		
Total 38100 · Other Income (vs. Expense)	94,500.00	114,500.00		
38103 · CDPS DFPC--Cooperator Incident	0.00	216,381.48		
38109 · Donations/Contrib (GF-Assigned)	0.00	6,850.00		
38110 · Sprinkler Permit Fees(PlansChk)	2,984.77	21,995.79	50,000.00	50,000.00
Total GENERAL (Income)	137,197.20	6,583,184.36	6,331,211.00	6,331,211.00
Total Income	137,197.20	6,583,184.36	6,331,211.00	6,331,211.00
Gross Profit	137,197.20	6,583,184.36	6,331,211.00	6,331,211.00
Expense				
PERSONNEL - District Staff				
41110 · Salaries - Career Duty FFs	87,247.86	316,905.94		
41111 · Salaries - All Other Paid Staff	98,080.18	806,011.47	876,772.00	876,772.00
41120 · Misc. Payroll Expenses	0.00	582.62	1,200.00	1,200.00
41125 · Employer SUI--Staff	582.61	3,518.28	2,716.00	2,716.00
41130 · Retirement Plan--401(a)	19,384.25	105,115.12	86,504.00	86,504.00
41132 · Pension Plan--FPPA SWDB	9,769.04	48,428.80	28,454.00	28,454.00
41135 · Employer Medicare--Staff	2,875.31	17,318.68	13,126.00	13,126.00
41140 · All Insurances & HSA Contrib.	19,843.91	177,717.12	146,217.00	146,217.00
41141 · Board Match--457(b) Plan	4,106.09	21,625.78	16,191.00	16,191.00
41142 · Fit/Wellness Allowance--Staff	3,897.00	10,392.00	11,691.00	11,691.00
41143 · Health Insur--Staff Dependents	4,326.16	40,719.24	39,620.00	39,620.00
41144 · Benefits Contingency - PTO Cash	30,532.25	53,206.65	16,776.00	16,776.00
Total PERSONNEL - District Staff	280,644.66	1,601,541.70	1,239,267.00	1,239,267.00

Aspen Fire Protection District
Profit & Loss Budget Performance
December 2020

	<u>Dec 20</u>	<u>Jan - Dec 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
ADMINISTRATION				
41149 · County Treasurer Fee	587.09	295,123.34	299,256.00	299,256.00
41150 · Employer Medicare--AVFD+	862.40	1,655.19	2,500.00	2,500.00
41155 · Employer Social Security--AVFD+	3,163.10	15,907.88	14,932.00	14,932.00
41160 · Employer SUI--AVFD+	178.40	342.47	500.00	500.00
41146 · Employee Wellness Program	0.00	1,495.35	4,000.00	4,000.00
41200 · Other Expense (vs. Income)				
COVID-related reimbs--part 1	1,562.09	20,000.00		
COVID-related reimbs--part 2	29,196.94	35,596.16		
41200 · Other Expense (vs. Income) - Other	1,110.00	1,110.00		
Total 41200 · Other Expense (vs. Income)	31,869.03	56,706.16		
41209 · WFAC (Wildfire Mapping) Project	0.00	15,570.00	55,000.00	55,000.00
41210 · Contr Labor/ Special Projects	0.00	33,412.65	35,000.00	35,000.00
41211 · Supplies & Expenses	2,012.18	22,703.49	20,339.00	20,339.00
41212 · Telephone Expense	2,638.96	30,713.36	25,000.00	25,000.00
41214 · Info. Systems & Support	1,209.00	28,304.43	18,000.00	18,000.00
41500 · Audit & Budget	0.00	16,697.00	17,000.00	17,000.00
41510 · Insurance				
Gen Liability/Accident & Other	0.00	45,629.92	40,000.00	40,000.00
Workers' Comp	0.00	35,445.00	40,000.00	40,000.00
Total 41510 · Insurance	0.00	81,074.92	80,000.00	80,000.00
41520 · Legal	2,333.50	22,159.78	25,000.00	25,000.00
41770 · Equip Repair/Replace	0.00	3,557.52	4,000.00	4,000.00
41810 · Election	0.00	13,815.64	15,000.00	15,000.00
41815 · District Newsletter	0.00	0.00	5,000.00	5,000.00
41820 · Staff Vehicle Expense				
Maint. Labor--at County Fleet	0.00	2,420.00		
41820 · Staff Vehicle Expense - Other	324.98	9,093.20	17,000.00	17,000.00
Total 41820 · Staff Vehicle Expense	324.98	11,513.20	17,000.00	17,000.00
41840 · Administrative	-3,972.72	39,465.48	40,000.00	40,000.00
41855 · Outsourced Plans Checks, FM	0.00	0.00	2,000.00	2,000.00
41920 · Capital Outlay - Computers +	2,966.76	11,113.97	20,000.00	20,000.00
Total ADMINISTRATION	44,172.68	701,331.83	699,527.00	699,527.00
PERSONNEL - Volunteer Staff				
41860 · Vol. Fit/Wellness Allowance	14,289.00	42,603.50	49,362.00	49,362.00
41861 · Volunteer Health Insur/HSA/HRA	15,665.12	233,404.63	298,980.00	298,980.00
41870 · Volunteer Health Screenings	0.00	824.38	4,000.00	4,000.00
41875 · LOSAP	0.00	22,000.00	20,250.00	20,250.00
41877 · Volunteer Shift Incentives	0.00	725.00	73,000.00	73,000.00
41880 · EMS Incentive Program	16,150.00	16,150.00	20,825.00	20,825.00
41890 · FFII Proficiency Incentive	7,225.00	7,225.00	12,750.00	12,750.00
41891 · Officer & D/O Incentive	1,900.00	1,900.00	10,000.00	10,000.00
Total PERSONNEL - Volunteer Staff	55,229.12	324,832.51	489,167.00	489,167.00

Aspen Fire Protection District
Profit & Loss Budget Performance
December 2020

	<u>Dec 20</u>	<u>Jan - Dec 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
FIRE FIGHTING				
42205 · Firefighters' Logistics/Support	7,553.23	16,037.71	22,000.00	22,000.00
42206 · Uniforms	4,780.94	30,372.30	15,000.00	15,000.00
42211 · Operational Supplies & Expenses	12,231.99	112,078.89	75,000.00	75,000.00
42212 · Rescue Supplies & Expenses	0.00	28,253.52	10,000.00	10,000.00
42213 · EMS Supplies & Expenses	303.58	7,408.55	10,000.00	10,000.00
42214 · Wildfire Supplies & Expenses	0.00	16,252.23	6,500.00	6,500.00
42215 · Wildfire Program	0.00	2,310.00	45,000.00	45,000.00
42300 · Fuel	972.42	9,090.66	11,000.00	11,000.00
42400 · Subscriptions & Dues	0.00	1,238.00	1,200.00	1,200.00
42402 · Honor Guard	0.00	7,296.44	4,000.00	4,000.00
42900 · FF/Rescue Capital Outlay	0.00	0.00	10,000.00	10,000.00
Total FIRE FIGHTING	<u>25,842.16</u>	<u>230,338.30</u>	<u>209,700.00</u>	<u>209,700.00</u>
TRAINING				
44102 · EMS Training & Records	624.01	10,325.63	12,000.00	12,000.00
44103 · FF Training & Records	195.00	18,078.98	24,000.00	24,000.00
44211 · Supplies & Expenses	0.00	16,194.73	7,500.00	7,500.00
Total TRAINING	<u>819.01</u>	<u>44,599.34</u>	<u>43,500.00</u>	<u>43,500.00</u>
FIRE PREVENTION				
43200 · Training	3,879.00	4,680.00	8,000.00	8,000.00
43211 · Supplies & Expenses	0.00	3,130.14	9,000.00	9,000.00
43212 · Public Fire Education	0.00	128.27	6,000.00	6,000.00
43214 · Advertising--Public Education	475.00	5,371.50	12,000.00	12,000.00
Total FIRE PREVENTION	<u>4,354.00</u>	<u>13,309.91</u>	<u>35,000.00</u>	<u>35,000.00</u>
COMMUNICATIONS				
45211 · Supplies & Expenses	590.00	8,254.98	7,500.00	7,500.00
45300 · Administration				
County Dispatch Services	0.00	20,075.00	35,000.00	35,000.00
County Radio Services	0.00	23,775.00	35,000.00	35,000.00
Total 45300 · Administration	<u>0.00</u>	<u>43,850.00</u>	<u>70,000.00</u>	<u>70,000.00</u>
45910 · Radio Capital Outlay	0.00	12,464.52	20,000.00	20,000.00
Total COMMUNICATIONS	<u>590.00</u>	<u>64,569.50</u>	<u>97,500.00</u>	<u>97,500.00</u>
CDPS COOPERATOR INCIDENTS				
42600 · Cooperator Incident--Misc.	819.55	15,927.99		
42601 · Cooperator Incident--Personnel	0.00	81,048.95		
Total CDPS COOPERATOR INCIDENTS	<u>819.55</u>	<u>96,976.94</u>		
REPAIR SERVICES (Fleet & Equip)				
46200 · Pump & Equipment Testing	100.00	17,167.00	15,000.00	15,000.00
46211 · Supplies & Expenses & Parts	6,219.14	38,804.29	30,000.00	30,000.00
46212 · Out-source Maint& Repair				
Labor--at County Fleet	13,660.00	82,060.00		
46212 · Out-source Maint& Repair - Other	0.00	18,216.44	75,000.00	75,000.00
Total 46212 · Out-source Maint& Repair	<u>13,660.00</u>	<u>100,276.44</u>	<u>75,000.00</u>	<u>75,000.00</u>
Total REPAIR SERVICES (Fleet & Equip)	<u>19,979.14</u>	<u>156,247.73</u>	<u>120,000.00</u>	<u>120,000.00</u>

Aspen Fire Protection District
Profit & Loss Budget Performance
December 2020

	<u>Dec 20</u>	<u>Jan - Dec 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
STATIONS, BUILDINGS & GROUNDS				
Aspen Village Substation				
48016 · Supplies & Exp.- Aspen Village	0.00	771.36	500.00	500.00
48400 · Utilities - Aspen Village	638.40	5,294.35	5,450.00	5,450.00
48409 · Alarm Monitoring and T&I--AV	0.00	725.00	750.00	750.00
48410 · Repairs & Maint.- Aspen Village	830.00	34,382.53	10,000.00	10,000.00
Total Aspen Village Substation	<u>1,468.40</u>	<u>41,173.24</u>	<u>16,700.00</u>	<u>16,700.00</u>
Headquarters Station				
48209 · Alarm Monitoring and T&I--HQ	0.00	1,392.50	1,700.00	1,700.00
48210 · Repairs & Maint. - Headquarters	175.00	14,316.00	21,000.00	21,000.00
48211 · Supplies & Exp. - Headquarters	3,716.92	15,388.50	5,500.00	5,500.00
48214 · Utilities - Headquarters	4,316.44	38,836.56	36,000.00	36,000.00
48215 · Cleaning - Headquarters	496.00	10,834.00	8,000.00	8,000.00
Total Headquarters Station	<u>8,704.36</u>	<u>80,767.56</u>	<u>72,200.00</u>	<u>72,200.00</u>
North 40 Station				
48309 · Alarm Monitoring and T&I--N40	0.00	1,040.00	1,200.00	1,200.00
48311 · Repairs & Maint. - North 40	-1,259.80	24,646.20	20,000.00	20,000.00
48315 · Supplies & Expenses - North 40	2,066.51	11,210.49	2,000.00	2,000.00
48320 · Utilities - North 40	2,976.88	37,468.41	36,200.00	36,200.00
48950 · Capital Outlay - North 40	0.00	2,243.81		
Total North 40 Station	<u>3,783.59</u>	<u>76,608.91</u>	<u>59,400.00</u>	<u>59,400.00</u>
Starwood Substation				
48411 · Supplies & Exp. - Starwood	0.00	274.46	1,000.00	1,000.00
48412 · Utilities - Starwood	1,050.73	9,738.74	7,000.00	7,000.00
Total Starwood Substation	<u>1,050.73</u>	<u>10,013.20</u>	<u>8,000.00</u>	<u>8,000.00</u>
Woody Creek Substation				
47301 · Supplies & Exp. - Woody Creek	0.00	733.19	500.00	500.00
47302 · Utilities - Woody Creek	904.22	7,850.09	8,900.00	8,900.00
47309 · Alarm Monitoring and T&I--WC	0.00	732.50	850.00	850.00
47310 · Repairs & Maint. - Woody Creek	340.00	21,887.89	4,000.00	4,000.00
Total Woody Creek Substation	<u>1,244.22</u>	<u>31,203.67</u>	<u>14,250.00</u>	<u>14,250.00</u>
Total STATIONS, BUILDINGS & GROUNDS	<u>16,251.30</u>	<u>239,766.58</u>	<u>170,550.00</u>	<u>170,550.00</u>
TRANSFER TO OTHER FUNDS				
49502 · Transfer to CapAcquisition Fund	200,000.00	800,000.00	600,000.00	600,000.00
49503 · Transfer to Housing Fund	0.00	1,070,000.00	1,070,000.00	1,070,000.00
49507 · Xfer to Emergency Reserve Fund	0.00	100,000.00	100,000.00	100,000.00
49508 · Xfer to Operations Reserve Fund	-675,000.00	400,000.00	1,075,000.00	1,075,000.00
49509 · Xfer to FPPA Annual Accrual Fnd	-382,000.00	0.00	382,000.00	382,000.00
49515 · Contribution--FPPA Vol. Pension	382,000.00	382,000.00		
Total TRANSFER TO OTHER FUNDS	<u>-475,000.00</u>	<u>2,752,000.00</u>	<u>3,227,000.00</u>	<u>3,227,000.00</u>
Total Expense	<u>-26,298.38</u>	<u>6,225,514.34</u>	<u>6,331,211.00</u>	<u>6,331,211.00</u>
Net Income	<u><u>163,495.58</u></u>	<u><u>357,670.02</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>

Aspen Fire Protection District
Profit & Loss Budget Performance
December 2020

	<u>Dec 20</u>	<u>Jan - Dec 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
CAPITAL ACQUISITION (Income)				
30075 · General Property Tax Allocation	200,000.00	800,000.00	600,000.00	600,000.00
30085 · Donations/Contrib (CA-Assigned)	0.00	45,000.00		
60100 · Interest on Investments	34.97	3,312.87	14,000.00	14,000.00
Total CAPITAL ACQUISITION (Income)	<u>200,034.97</u>	<u>848,312.87</u>	<u>614,000.00</u>	<u>614,000.00</u>
Total Income	<u>200,034.97</u>	<u>848,312.87</u>	<u>614,000.00</u>	<u>614,000.00</u>
Gross Profit	<u>200,034.97</u>	<u>848,312.87</u>	<u>614,000.00</u>	<u>614,000.00</u>
Expense				
CAPITAL ACQ. Fund (Expenses)				
60110 · Cap. Outlay/Equipment/Projects				
Station 64 build-out	0.00	0.00	180,000.00	180,000.00
drone program	14,986.00	20,225.36	20,000.00	20,000.00
new fleet vehicle(s)	92,098.74	92,098.74	100,000.00	100,000.00
emerg. backup power	0.00	0.00	12,000.00	12,000.00
replacement phone system	0.00	8,854.52	30,000.00	30,000.00
replacement roof @ N40	0.00	60,766.72	175,000.00	175,000.00
replacement Engine 61	782,343.00	782,343.00	750,000.00	750,000.00
Total 60110 · Cap. Outlay/Equipment/Projects	<u>889,427.74</u>	<u>964,288.34</u>	<u>1,267,000.00</u>	<u>1,267,000.00</u>
Total CAPITAL ACQ. Fund (Expenses)	<u>889,427.74</u>	<u>964,288.34</u>	<u>1,267,000.00</u>	<u>1,267,000.00</u>
Total Expense	<u>889,427.74</u>	<u>964,288.34</u>	<u>1,267,000.00</u>	<u>1,267,000.00</u>
Net Income	<u><u>-689,392.77</u></u>	<u><u>-115,975.47</u></u>	<u><u>-653,000.00</u></u>	<u><u>-653,000.00</u></u>

Aspen Fire Protection District
Profit & Loss Budget Performance
December 2020

	<u>Dec 20</u>	<u>Jan - Dec 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
HOUSING (Income)				
31175 · General Property Tax Allocation	0.00	1,070,000.00	1,070,000.00	1,070,000.00
31190 · Interest on Investments	599.76	75,016.41	300,000.00	300,000.00
Total HOUSING (Income)	<u>599.76</u>	<u>1,145,016.41</u>	<u>1,370,000.00</u>	<u>1,370,000.00</u>
Total Income	<u>599.76</u>	<u>1,145,016.41</u>	<u>1,370,000.00</u>	<u>1,370,000.00</u>
Gross Profit	599.76	1,145,016.41	1,370,000.00	1,370,000.00
Expense				
HOUSING Fund (Expenses)				
70100 · North 40 Pre-Construction				
Architectural Services	0.00	482,327.77		
Construction Mgmt. Services	5,503.75	68,119.99		
Other Services / Fees	31,979.01	799,910.25		
Total 70100 · North 40 Pre-Construction	<u>37,482.76</u>	<u>1,350,358.01</u>		
70200 · North 40 Construction	0.00	0.00	6,000,000.00	6,000,000.00
70300 · COPs--Lease Payments				
Interest Payments	279,325.00	544,683.75		
Principal Payments	520,000.00	520,000.00		
70300 · COPs--Lease Payments - Other	0.00	0.00	1,064,684.00	1,064,684.00
Total 70300 · COPs--Lease Payments	<u>799,325.00</u>	<u>1,064,683.75</u>	<u>1,064,684.00</u>	<u>1,064,684.00</u>
70305 · Bank (UMB) Sweep / Admin Fees	2,628.06	10,598.95	0.00	0.00
Total HOUSING Fund (Expenses)	<u>839,435.82</u>	<u>2,425,640.71</u>	<u>7,064,684.00</u>	<u>7,064,684.00</u>
Total Expense	<u>839,435.82</u>	<u>2,425,640.71</u>	<u>7,064,684.00</u>	<u>7,064,684.00</u>
Net Income	<u><u>-838,836.06</u></u>	<u><u>-1,280,624.30</u></u>	<u><u>-5,694,684.00</u></u>	<u><u>-5,694,684.00</u></u>

Aspen Fire Protection District
Profit & Loss Budget Performance
December 2020

	<u>Dec 20</u>	<u>Jan - Dec 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
BOND DEBT SERVICE FUND (Income)				
35100 · General Property Tax	1,954.50	1,068,513.01	1,070,419.00	1,070,419.00
35200 · Specific Ownership Taxes	2,863.38	31,867.77	40,000.00	40,000.00
35210 · Interest Earned--Prop. Taxes	149.26	2,036.62	1,400.00	1,400.00
35250 · Interest on Investments	41.01	5,528.57	28,000.00	28,000.00
35700 · Delinquent Taxes	0.00	-13,509.73	-2,000.00	-2,000.00
Total BOND DEBT SERVICE FUND (Income)	<u>5,008.15</u>	<u>1,094,436.24</u>	<u>1,137,819.00</u>	<u>1,137,819.00</u>
Total Income	<u>5,008.15</u>	<u>1,094,436.24</u>	<u>1,137,819.00</u>	<u>1,137,819.00</u>
Gross Profit	5,008.15	1,094,436.24	1,137,819.00	1,137,819.00
Expense				
BOND DEBT SERVICE Fund (Expns.)				
50005 · County Treasurer Fee	105.19	52,877.93	53,521.00	53,521.00
50010 · Interest Payments	0.00	217,275.00	217,275.00	217,275.00
50011 · Principal Payments	0.00	855,000.00	855,000.00	855,000.00
50020 · Fees & Expenses	0.00	200.00	200.00	200.00
Total BOND DEBT SERVICE Fund (Expns.)	<u>105.19</u>	<u>1,125,352.93</u>	<u>1,125,996.00</u>	<u>1,125,996.00</u>
Total Expense	<u>105.19</u>	<u>1,125,352.93</u>	<u>1,125,996.00</u>	<u>1,125,996.00</u>
Net Income	<u><u>4,902.96</u></u>	<u><u>-30,916.69</u></u>	<u><u>11,823.00</u></u>	<u><u>11,823.00</u></u>

ASPEN FIRE PROTECTION DISTRICT



420 E. Hopkins Ave.
Aspen, CO 81611
(970) 925-5532

RESOLUTION TO ADOPT BUDGET Series of 2020 #12-01

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE ASPEN FIRE PROTECTION DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2021, AND ENDING ON THE LAST DAY OF DECEMBER, 2021.

WHEREAS, The Board of Directors of the Aspen Fire Protection District has appointed Rick Balentine, Fire Chief/CEO, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Rick Balentine, Fire Chief/CEO, has submitted a proposed budget to this governing body on October 13, 2020, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 9, 2020, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Directors of the Aspen Fire Protection District, COLORADO:

Section 1. That estimated **expenditures** for each fund are as follows:

General Fund	\$ 6,584,835.
Debt Service Fund	\$ 1,126,201.
Capital Acquisition Fund	\$ 971,239.
Housing Fund	\$ 12,850,000.

ASPEN FIRE PROTECTION DISTRICT



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Section 2. That estimated **revenues** for each fund are as follows:

General Fund:

From unappropriated surpluses	\$ 2,049,494.
From the general property tax levy	\$ 6,080,640.
From sources other than general property tax	\$ 504,195.
Total General Fund	\$ 8,634,329.

Debt Service Fund:

From unappropriated surpluses	\$ 1,068,611.
From property tax levy	\$ 1,082,514.
From sources other than general property tax	\$ 44,000.
Total Debt Service Fund	\$ 2,195,125.

Capital Acquisition Fund:

Transfer from General Fund	\$ 600,000.
From unappropriated surpluses	\$ 386,712.
Investment earnings	\$ 4,000.
Total Capital Acquisition Fund	\$ 990,712.

Housing Fund:

Transfer from General Fund	\$ 1,100,000.
From unappropriated surpluses	\$15,718,364.
Investment earnings	\$ 50,000.
Total Housing Fund	\$16,868,364.

ASPEN FIRE PROTECTION DISTRICT



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Aspen, CO 81611
(970) 925-5532

Section 3. That the budget as submitted, amended, and hereinabove summarized by fund, hereby is approved and adopted as the budget of the Aspen Fire Protection District for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the President of the Board and made a part of the public records of the District.

ADOPTED, This 9th Day of December, A.D., 2020

ATTEST: _____ John Ward, President
(Official's Signature & Title)

ASPEN FIRE PROTECTION DISTRICT



420 E. Hopkins Ave.
Aspen, CO 81611
(970) 925-5532

RESOLUTION TO SET MILL LEVIES Series of 2020 #12-02

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE ASPEN FIRE PROTECTION DISTRICT, FOR THE 2021 BUDGET YEAR.

WHEREAS, the Board of Directors of the Aspen Fire Protection District has adopted the annual budget in accordance with the Local Government Budget Law, on December 9, 2020, and;

WHEREAS, the amount of money necessary to balance the budget for general operating purposes is \$ 6,084,640 and;

WHEREAS, the amount of money necessary to balance the budget for bonds and interest is \$ 1,087,514 and;

WHEREAS, the amount of money necessary to balance the budget pursuant to Sections 29-1-301(1.2) and 29-1-302(1.5) for capital expenditures (including housing) is 0;

WHEREAS, the 2020 valuation for assessment for the Aspen Fire Protection District as certified by the County Assessor is \$ 2,718,784,500.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
ASPEN FIRE PROTECTION DISTRICT, ASPEN, COLORADO:

Section 1. That for the purpose of meeting all general operating and capital expenses of the Aspen Fire Protection District during the 2021 budget year, there is hereby levied a tax of 2.199 mills, plus a refund/abatement of .039 for a net levy of 2.238 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2020.

ASPEN FIRE PROTECTION DISTRICT



420 E. Hopkins Ave.
Aspen, CO 81611
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Section 2. That for the purpose of meeting all bonds and interest of the Aspen Fire Protection District during the 2021 budget year, there is hereby levied a tax of .400 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2020.

Section 3. That the Secretary is hereby authorized and directed to immediately certify to the County Commissioners of Pitkin County, Colorado, the mill levies for the Aspen Fire Protection District as hereinabove determined and set.

ADOPTED, This 9th day of December, A.D., 2020

ATTEST: _____ John Ward, President
(Official's Signature & Title)

ASPEN FIRE PROTECTION DISTRICT



420 E. Hopkins Ave.
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RESOLUTION TO APPROPRIATE FUNDS Series of 2020 #12-03

A RESOLUTION OF THE ASPEN FIRE PROTECTION DISTRICT SETTING FORTH THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021.

WHEREAS, at the direction of the Board of Directors of the Aspen Fire Protection District, the Fire Chief/CEO has prepared and submitted a proposed budget for the fiscal year beginning January 1, 2021 and ending December 31, 2021 to the Board; and

WHEREAS, upon due and proper notice, published or posted in accordance with state law, said proposed budget was open for inspection by the public at 420 E. Hopkins Ave. Aspen, CO, a public hearing was held on December 9, 2020, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget,

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, be it resolved by the Board of Directors of the Aspen Fire Protection District that:

1. The aforementioned recitals are hereby fully incorporated herein and adopted as findings and determinations by the Board.
2. The unexpended monies, if any, remaining in the various funds from the year 2020, together with revenue of the Aspen Fire Protection District for the year beginning January 1, 2021 and ending December 31, 2021, is hereby appropriated to the various funds as hereinafter stated to be used for the purpose for which these funds were created and exist.

ASPEN FIRE PROTECTION DISTRICT



420 E. Hopkins Ave.
Aspen, CO 81611
(970) 925-5532

3. The amounts set forth in Resolution #12-01, Series of 2020, adopting the annual budget, are hereby appropriated to the uses stated in that resolution and authority is hereby given to the Aspen Fire Protection District to expend the amounts shown for the purposes stated.

General Fund	\$ 6,584,835.
Debt Service	\$ 1,126,201.
Capital Acquisition	\$ 971,239.
Housing	\$ 12,850,000.
TOTAL APPROPRIATION	\$ 21,532,275.

RESOLVED, APPROVED, AND ADOPTED, this 9th Day of December, 2020.

BOARD OF DIRECTORS OF THE ASPEN FIRE PROTECTION DISTRICT

ATTEST: _____ John Ward, President
(Official's Signature & Title)

Aspen Fire Protection District



420 E Hopkins Avenue ▪ Aspen, CO 81611 ▪ 970-925-5532 ▪ www.aspenfire.com

RESOLUTION TO ESTABLISH THE PUBLIC PLACES FOR POSTING NOTICE TO COMPLY WITH THE PROVISIONS OF C.R.S. 24-6-402 AND 32-1-903(2)

RESOLUTION NO. 2021-01-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ASPEN FIRE PROTECTION DISTRICT ESTABLISHING THE PUBLIC PLACES FOR POSTING NOTICE TO COMPLY WITH THE PROVISIONS OF C.R.S. 24-6-402 AND 32-1-903(2)

WHEREAS, this resolution is intended to comply with the requirements of C.R.S. 24-6-402 (2) (c) and 32-1-903(2);

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Aspen Fire Protection District that the posting places within the boundaries of the Aspen Fire Protection District for notice of meetings shall be on the District's website at <https://aspenfire.com/about/board-of-directors/>

Regular meetings of the Aspen Fire Protection District shall be held at the Headquarters Building, 420 E Hopkins Ave., Aspen, Colorado, on the second Tuesday of each month at 5:00 p.m. unless a regular meeting is to be held in another location, in which case notice of the location of such regular meeting shall be posted as required by law.

ADOPTED on January 12, 2021

ATTEST:

ASPEN FIRE PROTECTION DISTRICT

Secretary

President

Aspen Fire Protection District

420 E. Hopkins Ave.
Aspen CO 81611
(970) 925-5532



January 2021

Aspen Fire Board of Directors

RE: Monthly Training Report

Dear Board,

Training continues to move forward while respecting the current COVID situation. We are continuing to host small in-person trainings as offering distance/virtual classes. The highlights since the last report are as follows:

- December Monthly Training: BLS/CPR and Medical training review. We successfully recertified many of our firefighters and also reviewed bandaging, splinting, bleeding control and airway management. This was great timing as AFD was involved with a CPR save a few days after training our firefighters.
- In-Service Training: We reviewed winter driving and chain use. We also spend additional time reviewing the EMS bags.
- Since the last report we've had a number of firefighters obtain new certifications for their Firefighter 2, Fire Officer 1, Fire Instructor 1 and Hazmat certifications.
- We have put together the 2021 Training Schedule, which was adopted by the Officer group at the December Officer meeting (It is attached for your reference). This schedule does not include the "large" classes we hope to host which including the following planned for 2021:
 - 4/2021 Hazmat Awareness/Operations (rescheduled from 12/ 2020 due to COVID)
 - 5/2021 Large Animal Rescue
 - 5/2021 EMT Bridge Course
 - 6/2021 S130/190 Wildland Certification from NWCG
 - 8/2021 Trench Rescue
 - 9/2021 Driver/Operator Pumper & Engineering Course
- We also plan to bring in a new recruit class, which will involve us leading and teaching their Fire Orientation and Firefighter 1 class in 2021.
- We are in the process of finishing the last steps in applying for a state of Colorado EMTS CREATE grant to pay for the EMT course. We feel confident that we will obtain this grant for approximately \$8,000 which will cover a significant portion of the EMT class.

- Finally, we applied for and were selected to host both the State of Colorado Live Fire trailer (scheduled for July) and the Driving Simulator (scheduled for October). The live fire trailer will allow us to conduct real live fire exercised locally. The driving simulator will allow us to elevate training of our firefighters and put them in simulated driving situations. We invite the board to come out and attend both of these trainings if desired.
- As 2020 finished we have just about completed all apparatus check-offs for our paid firefighters on the primary apparatus. We've also significantly deepen the qualifications of our volunteer ranks in driving and operating apparatus.
- Lastly, all firefighters have completed their JPRs needed for their certifications that came up for renewal on Jan 1st.



DFPC Live Fire Trailer

Please reach out with any questions but we are excited to execute our 2021 Training plan.

Respectfully Submitted,

Handwritten signature of Jeff Edelson.

Jeff Edelson
Captain, Training Division



DFPC Driving Simulator

2021 Training Schedule

Monthly Training (Led by Training Division)		Date/Times		
Month	Topic	Date	Time	Time
January	Pre-plans/Special Hazards	1/14	0900	1/21 1900
February	Rapid Intervention/Mayday	2/18	1800	2/25 0900
March	PPV/H&V Ventilation	3/18	1800	3/25 0900
April	Wildland Refresher	4/8	0900	4/22 1800
May	EVOC Class	5/13	0900	5/20 1800
June	Rope Rescue Scenarios	6/10	0900	6/17 1800
July	Live Fire Evolutions	July 6th through 9th, Times TBD		
August	Ladders/Roof Operations	8/19	0900	8/26 1800
September	Extrication	9/16	0900	9/23 1800
October	Driving Simulator	October 21st through 24th, Times TBD		
November	Propane Fires	11/11	0900	11/18 1800
December	BLS/CPR/Medical	12/9	0900	12/12 0900 12/16 1800
In-Service Training Led by Captains		Date/Times		
Month	Fire/Rescue Topic	A-Shift	B-Shift	C-Shift
January	EMS Topic iGel & BVM Use	1/27 0900	1/11 1800	1/19 1800
February	SCBA Competency	2/1 1800	2/9 0900	2/17 1800
March	Ventilation Fans/Saws	3/9 1800	3/17 1800	3/1 0900
April	Forcible Entry	4/21 0900	4/5 1800	4/13 1800
May	Brush Truck Competencies	5/3 1800	5/11 0900	5/19 1800
June	Swiftwater Shore Person	6/7 1800	6/15 1800	6/23 0900
July	Rope Rescue Knot and Equipment Review	7/13 0900	7/21 1800	7/5 1800
August	Water Shuttle/Drafting	8/18 1800	8/2 0900	8/10 1800
September	Extrication Tool Review	9/6 1800	9/14 1800	9/22 0900
October	Hose Handling Olympics	10/12 0900	10/20 1800	10/4 1800
November	Salvage/Overhaul/TICs	11/17 1800	11/1 0900	11/9 1800
December	Winter Driving/Tire Chains	12/22 1800	12/6 1800	12/14 0900
	As Needed for Crew JPRs/Training Hours			
				Truck of the Month (Reviewed with Captains during month)
				Rescue 61
				Engine 61
				Ladder 61
				Brush 61
				Brush 63 & Tender 62
				Engine 69
				Ranger 61
				Rescue 62
				Engine 63
				Engine 62
				Engine 65
				Engine 64