



# Aspen Fire Protection District Board of Directors Regular Monthly Meeting

MEETING DATE: August 10, 2021  
MEETING TIME: 5:00pm

LOCATION: 420 E Hopkins

**The public is welcome to join this meeting virtually through Zoom. To join, please go to:**

**<https://us02web.zoom.us/j/81866250163?pwd=eVEvSkRrdDZNYW9BZ0dwY0dUSkphdz09> Meeting ID: 818 6625 0163 Passcode: 365443. Please contact Nikki Lapin, District Administrator at [nikki.lapin@aspensfire.com](mailto:nikki.lapin@aspensfire.com) if you need additional information.**

## AGENDA

- I. Meeting called to order
- II. Roll Call
- III. Approval of Minutes
  - a) Motion to approve minutes from Regular Meeting July 13<sup>th</sup>, 2021.
  - b) Motion to approve minutes from Special Meeting July 26<sup>th</sup>, 2021.
- IV. Public Comment
- V. AVFD Inc. – Ryan Warren, President
- VI. North 40 Housing Project Update – Sebastian Wanatowicz
  - a) Project Budget Update
  - b) Project Contingency Reconciliation
  - c) Allowances Log Update
  - d) FCI Budget Reconciliation
- VII. Financials
  - a) 2022 Draft Budget
  - b) FPPA 2<sup>nd</sup> Quarter Report
- VIII. Board Member Comments & Action Items
  - a) 2021 Salary Compensation Range Approval
- IX. Staff Report
  - a) Fire Marshal/Prevention
  - b) Training
  - c) Wildfire
- X. CEO/Fire Chief & Good of District
  - a) 9/11 Annual Day of Remembrance

XI. Old Business

- a) Pano AI Rapid Wildfire Detection Project Update
- b) Aspen Fire Housing Guidelines and Rental Rates

XII. New Business

- XIII. Executive Session: Executive session pursuant to CRS 26-6-402(4)(e)(I) for a conference with the Fire Chief and General Counsel to Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators more specifically related to the Station 62 roof.

# Aspen Fire Protection District

420 E Hopkins Avenue • Aspen, CO 81611 • 970 925-5532 • www.aspenfire.com



## Board of Directors Regular Meeting July 13, 2021

The Board of Directors of the Aspen Fire Protection District met for their regular meeting. The meeting was open to the public virtually via Zoom.

**Meeting called to order by John at 5:02pm**

### **Roll Call:**

- Board of Directors Present: John Ward, Denis Murray, Stephen Wertheimer, Michael Buglione
- Board of Directors Absent: Dave (Wabs) Walbert
- Staff/Volunteers Present: Rick Balentine, Jake Andersen, Nikki Lapin, Jan Schubert, Thom Barr, Jake Spaulding, Ken Josselyn, Ben Smith, Arnold Nimmo, Jan Legersky, Michael Holmes, Larry Feinman
- Public/Others: Karl Hanlon, Sebastian Wanatowicz, Wayne Stryker, Chief Brad White/Grand Fire. There were two others online identified by Klebes and Jason. No further information.

### **Approval of Minutes:**

**MOTION: Motion by Denis to approve minutes from: Regular meeting held on June 8th, 2021. Steve second. All approved.**

### **Member Recognition:**

- Chief Brad White from Grand Fire was online to help recognize the following firefighters for their help at the East Trouble Fire; Thom Barr, Ken Josselyn, Craig Melville and Jake Spaulding. Rick presented them each with a certificate of recognition.

### **Public Comment: None**

### **AVFD Inc., Ryan Warren: Not Present**

### **North 40 Housing Project Update: Sebastian Wanatowicz**

- Budget Review: There were some small soft costs this month; SGM reviewing of submittals for construction of foundation, testing of concrete through Kumar and Stryker Brown who have been performing construction administration. The pay application #5 from FCI was \$604,976.15 that were completed and approved for payment as of July 12<sup>th</sup>. Those monies spent were mainly on foundation. The foundation walls and footers are going in, as well as sub-slab drainage and slab prep going on with water proofing for garage slab.
- Allowance Log: Sebastian presented an allowance log. There were major costs to the framing package due to pandemic. FCI absorbed \$114,000 of the cost through their construction contingency. Sebastian walked through the allowance log and went through explanation of contingencies.
- Snowmelt on ramp and heat tape on roof: Discussion of reducing snowmelt and heat tape. Denis is looking at it from energy consumption standpoint. Took the design down to the minimum

required to operate the building appropriately and safely. Wayne Stryker with Stryker Brown Architects went over the design, what is being proposed and why he disagrees. The way the project was designed was to provide ice melt for the complete ramp. Wayne feels it is important to keep as designed for safety. A letter was included in the board package. He does not believe it is a good idea to omit. Denis gave the board his overview on wanting to reduce heat tape on roof and reduce snowmelt on ramp to help reduce cost and reduce energy use to net zero. There was a very long conversation on what the reduction should look like on the ramp and concerns of safety. It was decided to go with 10 ft wide aisle, 1 ft off the wall with possibility to put in barrier and/or ballards.

- Finish Fitness Room: Rick would like to see fitness room finished, meaning bathroom and walls, otherwise it will be an unfinished box to be used for storage or other. It will be an additional cost of \$65,000. The toilet area will be roughed in. It was decided to defer this later in the project.
- Training area by dumpster: Discussion of underground tank for drafting and pumping proposed for additional \$75,500. Same concept of the trailer, but this is self-contained underground. It was decided to defer this later in the project.
- Cable Railing VE: Guard rails on upper walk ways were originally specked as cable rail. It is suggested going with vertical steel. It will give some cost savings of \$32,500. Board agreed to move forward.
- Solar: There was discussion of increasing solar beyond net zero with possible placement on Headquarters and North 40 stations.
- Sebastian reiterated they will do snowmelt on the ramp 1ft off the wall, a 10 ft drive aisle, draw up the ballards. The North side won't have snowmelt. Sebastian will draw up changes to give to Dennis and reprice for net zero based on the 10ft area. The board will decide where to go with the solar package.

#### **Financials:**

- COLOTRUST: There is a new product called Edge, but Steve is recommending going to COLOTRUST Plus. There is not cost to change.

**MOTION: Motion by John to move funds from COLOTRUST Prime to COLOTRUST Plus. Steve second. All approved.**

#### **Board Comments & Action Items:**

- Steve commented on the great display for July 4<sup>th</sup> with the flag and all the apparatus.
- Denis commented on the article in the newspaper giving us a bad rap, feels they are uninformed again. The volunteers and professionals are doing well. Looking forward to getting Pano AI online. Denis feels we are going in the right direction with all that is being done with housing project, apparatus purchasing and staffing.
- Michael second Denis's comments. The Pano AI is exciting.
- John commented on the great job Rick is doing of raising the bar. John thanked Aspen Times for running the article regarding housing difficulties in the valley. This proves the district did the right thing with moving forward with our housing project.
- 2021 Salary Compensation Range Approval: Denis requested more time to review. It will be added to next meeting.

#### **Staff Report:**

- Fire Prevention:
  - Jan transposed the numbers on the staff report, they need to be adjusted.
  - Jan clarified that the code adoption is coordinated with the City and County. This will come to the board in the form of a resolution probably by the end of the year.
  - Welcome to Ben Smith, new Deputy Fire Marshal.

- Training
  - Probies will be going to Gypsum for Live Burn training this Sunday.
  - Live Fire training four days last week.
  - Looking at revamping the training program for next year to line up with Strategic Plan.
  - Looking at some residential units to use for some training on forcible entry.
  - Large Animal Rescue did take place. There were 6-7 agencies that attended. It was well received. Looking at putting together volunteer valley wide team.
- Wildfire:
  - Rains are helping, but not out of the woods. Current fire restrictions are at Stage 1, but if moisture stops it could go back up.
  - Meeting with Pano AI this week to go over software. They have multiple cameras set up. There is possibility for scalability in the future. Discussion of putting some funds in the budget for next year as wish item. Other agencies are in talks with them now as well.
  - DC Andersen reviewed some of the meetings and classes Captain Jake Spaulding has been helping out with valley wide.
  - Wildfire refresher training with Aspen Ambulance took place. Great to have an ambulance service that is being proactive.
  - DC Andersen reviewed the staff report and many of the projects taking place.
  - The board requested a demonstration of the mapping and the changes as it is updated.

#### **CEO/Fire Chief and Good of the District:**

- July 4th: Gave away about 500 hot dogs and 800 popsicles. Great turnout from other agencies. The ARFF truck was present.
- MAMA: Mountain Area Mutual Aid. There are 42 different agencies with 11 counties represented. There are five Chiefs as coordinators. Rick was on call for coordinator during Sylvan Fire. He stayed an extra day as they needed help.
- Family Night: Will be August 4th during Operations Meeting. Badges will be given out at that time.
- Capitalization Plan for North 40 Housing: Rick is currently working on.
- Aspen Fire Housing Guidelines and Rental Rates: Discussion of having this part of an August work session.

#### **Old Business:**

- North 40 Roof Update: Rick has a meeting with consultants to do core samples and another meeting tomorrow. Hired Ascent Building Consulting to draft and give recommendation to board. Should have full report before next meeting.

#### **New Business:**

- 2021 Mid-Year Organizational Review will be done Monday, July 26<sup>th</sup> at 3:00pm. John requested an executive session be added with the attorney at the end.

**MOTION: Motion by Denis to adjourn at 7:43pm. Michael second. All approved.**

**\*\*\* A full recording of this meeting can be requested by contacting the District Administrator at [nikki.lapin@aspenfire.com](mailto:nikki.lapin@aspenfire.com) or by calling 970-925-5532.**

# Aspen Fire Protection District

420 E Hopkins Avenue • Aspen, CO 81611 • 970 925 5532 • [www.aspenfire.com](http://www.aspenfire.com)



## Board of Directors Special Meeting July 26, 2021

The Board of Directors of the Aspen Fire Protection District met for a special meeting. The meeting was open to the public virtually via Zoom.

**Meeting called to order by John at 3:10pm**

### **Roll Call:**

- Board of Directors Present: John Ward, Denis Murray, Stephen Wertheimer, Dave (Wabs) Walbert, Michael Buglione
- Board of Directors Absent:
- Staff/Volunteers Present: Rick Balentine, Jake Andersen, Nikki Lapin, Jan Legersky, Scott Arthur, Thom Barr, Jake Spaulding, Dan Palmer, Arnold Nimmo, Mike Lyons, Charlie Curtis
- Public/Others: Karl Hanlon

### **2021 Mid-Year Organizational Review**

Staff gave a presentation to the board the following items:

- Organizational Development (included was a new organizational chart)
- Employee Development
- Training
- Wildfire Programs
- Interagency Cooperation
- Results of Agency Partner mid-year survey
- Response KPI's
- Results of mid-year member survey
- Community Outreach
- Fiscal Responsibility
- Plans moving forward with Strategic Plan

A copy of this presentation can be found on the website: [www.aspenfire.com](http://www.aspenfire.com)

**MOTION:** Motion by John to move into Executive Session pursuant to §24-6-402(4)(f) (I), C.R.S., to discuss personnel matters not specific to any individual employee who has requested the matter to be in open session, more specifically concerning milestone review of the Fire Chief. Denis second. All approved.

\*\*\* A full recording of this meeting can be requested by contacting the District Administrator at [nikki.lapin@aspenfire.com](mailto:nikki.lapin@aspenfire.com) or by calling 970-925-5532.

**AFPD - North 40 Housing - "Fire Place"**  
**Monthly Budget Update - August 10, 2021**

Description Scope of Work	Current Budget	Spent To Date 8/10/21	Balance To Complete	Clarifications & Remarks
<b>Soft Cost Budget</b>				
<b>Architect Selection process</b>		-	-	
Harry Teague	5,000.00	5,000.00	-	Conceptual drawings
Stryker/Brown	5,050.50	5,050.50	-	Conceptual drawings
		-	-	
<b>Consultants</b>		-	-	
BendonAdams - Land Consultant	20,000.00	18,810.48	1,189.52	
		-	-	
Type Five - Owners Rep.	245,087.24	120,344.24	124,743.00	Increased for Type Five
Stryker/Brown - Architects	862,151.49	761,129.20	101,022.29	655,067.49
KL&A Structural Engineer		450.00	(450.00)	78,000.00
BG Works - MEP		-	-	121,800.00
Confluence Architecture		-	-	7,284.00
Fee adjustment based on GMP cost of construction @ 4.4%	42,311.54	-	42,311.54	42,311.54
		-	-	
SGM	90,000.00	91,688.75	(1,688.75)	Allowance
Civil Design		-	-	Cost included above
Traffic Study		-	-	Cost included above
Surveying		-	-	Prior to construction
Final Plat	5,000.00	-	5,000.00	Allowance
		-	-	
Land Design 39 - WELS permit	5,500.00	4,490.00	1,010.00	Need to update drawings
Hines Irrigation - WELS permit	2,650.00	2,650.00	-	Complete
		-	-	
Kubed - Fire sprinkler design	1,750.00	1,750.00	-	Complete
		-	-	
<b>Special Inspections</b>		-	-	
Kumar - Geo-Engineers	29,500.00	3,638.75	25,861.25	Allowance
Soils report		-	-	Budget included above
Soils testing		498.50	(498.50)	Budget included above
Materials testing		2,272.35	(2,272.35)	Budget included above
Special inspections		-	-	Budget included above
Waterproofing special inspections	12,400.00	-	12,400.00	\$17,748.62 Allowance
		-	-	
<b>Miscellaneous fees</b>		-	-	
Aspen Reprographics	3,500.00	1,145.84	2,354.16	Allowance
Aspen Times	1,500.00	1,409.29	90.71	Allowance
Stewart Title	300.00	300.00	-	Complete
Pitkin County	2,654.00	2,654.00	-	Complete
City of Aspen development review	37,604.20	37,604.20	-	Complete

**AFPD - North 40 Housing - "Fire Place"**  
**Monthly Budget Update - August 10, 2021**

Description Scope of Work	Current Budget	Spent To Date 8/10/21	Balance To Complete	Clarifications & Remarks
		-	-	
<b>Utilities</b>		-	-	
Water tap fees	330,021.60	330,021.60	-	Complete
Sewer tap fees	145,621.59	145,621.59	-	Complete
Holy Cross deposit	30,500.00	30,500.00	-	Complete
Holy Cross, return deposit	(28,500.00)	(28,500.00)	-	Complete
Holy Cross construction cost	28,500.00	28,500.00	-	Complete
Phone	5,000.00	-	5,000.00	Allowance
CTV	5,000.00	-	5,000.00	Allowance
Black Hills - gas line re-location	1,000.00	1,000.00	-	Complete
		-	-	
<b>Permit Fees</b>		-	-	
Building permit & plan check fees	243,025.00	243,025.00	-	Complete
Permit intake fee	60,750.00	60,750.00	-	Complete
Access permit	675.75	675.75	-	Complete
Use tax		-	-	NIC
GIS fee	200.00	200.00	-	Complete
Road impact fees	60,530.13	60,530.13	-	Complete
		-	-	
<b>Building permit change order fees</b>	24,985.00	-	24,985.00	Allowance
Change order # 1 - Trash enclosure		-	-	
		-	-	
<b>FF &amp; E</b>	5,000.00	-	5,000.00	Allowance
Bike racks		-	-	
Benches		-	-	
		-	-	
<b>Insurances</b>		-	-	
Builders Risk		-	-	In construction budget
Performance & payment Bond		-	-	In construction budget
General Liability insurance		-	-	In construction budget
		-	-	
<b>Legal Fees</b>		-	-	
Karp.Neu.Hanlon	20,000.00	7,940.00	12,060.00	Allowance
		-	-	
<b>Staging Area</b>		-	-	
Lease & insurance	20,000.00	-	20,000.00	Allowance
		-	-	
<b>AFPD Contingencies</b>	500,000.00		500,000.00	Allowance
Increase for Type Five (Owners Rep)	(55,087.24)	-	(55,087.24)	
SBA Fire Station Roof Solar Panel Structural Design	(5,000.00)	-	(5,000.00)	



**AFPD - North 40 Housing - "Fire Place"**  
**Monthly Budget Update - August 10, 2021**

Description Scope of Work	Current Budget	Spent To Date 8/10/21	Balance To Complete	Clarifications & Remarks
BGBW Low Voltage Submittal Review	(3,250.00)		(3,250.00)	
<b>Work completed by AFPD</b>				
Re-locate water line	65,931.80	65,931.80	-	Complete
Re-locate gas line	16,931.01	16,931.01	-	Complete
Lower electric vault	8,915.25	8,915.25	-	Complete
		-	-	
		-	-	
<b>Soft Cost Total</b>	<b>2,852,708.86</b>	<b>2,032,928.23</b>	<b>819,780.63</b>	
	<b>2,865,919.00</b>			
<b>FCI Construction Budget</b>				
<b>FCI's GMP contract budget</b>	14,208,446.00	-	14,208,446.00	Executed contract
PA # 1		172,411.70	(172,411.70)	Approved_03.23.21
PA # 2		261,922.60	(261,922.60)	Approved_04.15.21
PA # 3		512,340.70	(512,340.70)	Approved_05.05.21
PA # 4		377,720.95	(377,720.95)	Approved_06.07.21
PA # 5		604,976.15	(604,976.15)	Approved_07.12.21
PA # 6		540,510.10	(540,510.10)	Approved_TBD
<b>Change Orders</b>				
PCCO #1	40,378.00	-	-	Approved_04.21.21 [Drywell and Drain Pipe]
PCCO #2	29,878.82	-	-	Approved_06.15.21 [Permit Set Pricing]
<b>Construction Cost Total</b>	<b>14,278,702.82</b>	<b>2,469,882.20</b>	<b>11,738,563.80</b>	
<b>Grand Total</b>	<b>17,131,411.68</b>	<b>4,502,810.43</b>	<b>12,558,344.43</b>	

Grand total 3/9/21

17,074,362.00

AFPD - North 40 Housing - "Fire Place"  
 Contingency Reconciliation Update - August 10, 2021

Description Scope of Work	Current Budget	Change to Contract Amounts	Balance To Complete
<b>Soft Cost Budget</b>			
<b>AFPD Contingencies</b>	500,000.00		
<b>Consultants</b>			
Type Five - Owners Rep.		(55,087.24)	
Stryker/Brown - Architects		(5,000.00)	
KL&A Structural Engineer		(450.00)	
BG Works - MEP		(3,250.00)	
SGM		(1,688.75)	
<b>Special Inspections</b>			
Waterproofing special inspections		5,348.62	
<b>Soft Cost Total</b>	-	<b>(60,127.37)</b>	-
<b>FCI Construction Budget</b>			
<b>FCI's GMP contract budget</b>			
Allowance #022		27,872.00	
<b>Change Orders</b>			
PCCO #1		(40,378.00)	
PCCO #2		(29,878.82)	
<b>Construction Cost Total</b>	-	<b>(42,384.82)</b>	-
<b>Grand Total</b>	-	<b>(102,512.19)</b>	<b>397,487.81</b>

Cost code	Description	Original Estimate	Approved Estimated Changes	Pending Estimate Changes	Amount Remaining
	Misc Site Demo/Foundation Drain				
01 600001	Drywell	18,575.00	18,575.00	-	-
01 600002	Winter Conditions - Concrete Add Mix	36,656.00	-	-	36,656.00
01 600003	Winter Conditions - Concrete Heat	37,840.00	-	-	37,840.00
01 600004	Reshoring of Concrete Deck	15,000.00	-	-	15,000.00
01 600005	Misc Metals	28,024.00	-	-	28,024.00
01 600006	Stair Canopy - Structural Design	2,500.00	2,500.00	-	-
01 600007	Stair Canopy Structure (Steel)	35,000.00	-	-	35,000.00
01 600008	Trash Enclosure Structure & Roof	37,127.00	37,127.00	-	-
01 600009	Composite Balcony/Walkway Slats	43,205.00	-	-	43,205.00
	Cost Impacts - Added Laundry Area				
01 600010	Cabinets	5,000.00	5,000.00	-	-
01 600011	Misc Flashing	25,000.00	-	-	25,000.00
01 600012	Window & Sliding Door Package	85,000.00	85,000.00	-	-
01 600013	Temp Heating	52,500.00	-	-	52,500.00
01 600014	Signage	2,915.00	-	-	2,915.00
01 600015	Photovoltaic System	240,000.00	-	-	240,000.00
01 600016	Plumbing Fixture Package	125,000.00	125,000.00	-	-
	Snow Removal & Earthwork Winter				
01 600017	Conditions	138,600.00	10,070.00	-	128,530.00
01 600018	Rock Removal	35,000.00	14,990.00	-	20,010.00
01 600019	Dewatering	20,420.00	20,420.00	-	-
	Irrigation System Design &				
01 600020	Construction	45,000.00	45,000.00	-	-
01 600021	Wood Material Cost Increase	-	228,000.00	87,277.00	140,723.00
01 600022	Supplementary Funds - Project Credits	-	49,997.21	22,125.21	27,872.00
		<b>1,028,362.00</b>	<b>641,679.21</b>	<b>109,402.21</b>	<b>833,275.00</b>

AFPD N40 - Fire Place  
Project Cost Summary

	Initial	Change	Current
<b>Base Contract</b>	<b>\$ 12,792,875</b>		
COR 01 - Additional Drywell		\$ 40,378	
COR 02 - Foundation Drain and Pump		\$ 2,032	
AL 07 - Added Scope in Permit Revision		\$ 27,849	
Allowance Reconciliation to Date		\$ 309,365	
			<b>\$ 13,172,500</b>
<b>Allowance 0001 MISC SITE DEMOLITION &amp; FOUNDATION DRAIN DRYWELL</b>	<b>\$ 18,575</b>		
AL 03 - Fund additional drywell requirements.		\$ (11,075)	
AL 07 - Fund final costs on site demo allowance.		\$ (7,500)	
			<b>\$ -</b>
<b>Allowance 0002 WINTER CONDITIONS - CONCRETE ADD MIX</b>	<b>\$ 36,656</b>		
			<b>\$ 36,656</b>
<b>Allowance 0003 WINTER CONDITIONS - CONCRETE HEAT</b>	<b>\$ 37,840</b>		
			<b>\$ 37,840</b>
<b>Allowance 0004 RESHORING OF CONCRETE DECK</b>	<b>\$ 15,000</b>		
			<b>\$ 15,000</b>
<b>Allowance 0005 MISCELLANEOUS METALS</b>	<b>\$ 28,024</b>		
			<b>\$ 28,024</b>
<b>Allowance 0006 STAIR CANOPY-STRUCTURAL DESIGN</b>	<b>\$ 2,500</b>		
AL02 - Fund Contract for Engineering Services		\$ (2,500)	
			<b>\$ -</b>
<b>Allowance 0007 STAIR CANOPY STRUCTURE (STEEL)</b>	<b>\$ 35,000</b>		
			<b>\$ 35,000</b>
<b>Allowance 0008 TRASH ENCLOSURE STRUCTURE &amp; ROOF</b>	<b>\$ 37,127</b>		
AL 07 - Reconcile final trash enclosure costs.		\$ (37,127)	
			<b>\$ -</b>
<b>Allowance 0009 COMPOSITE BALCONY/WALKWAY SLATS</b>	<b>\$ 43,205</b>		
			<b>\$ 43,205</b>
<b>Allowance 0010 COST IMPACTS-ADDED LAUNDRY AREA CABINETS</b>	<b>\$ 5,000</b>		
AL 07 - Reconcile final costs.		\$ (5,000)	
			<b>\$ -</b>
<b>Allowance 0011 MISC FLASHING</b>	<b>\$ 25,000</b>		
			<b>\$ 25,000</b>
<b>Allowance 0012 WINDOW &amp; SLIDING DOOR PACKAGE</b>	<b>\$ 85,000</b>		
AL 05 - Fund Final Window Package		\$ (77,854)	

AFPD N40 - Fire Place  
Project Cost Summary

	AL 07 - Offset balance towards permit pricing exercise.	\$	(7,146)	\$	-
Allowance 0013	TEMPORARY HEATING	\$	52,500	\$	52,500
Allowance 0014	SIGNAGE	\$	2,915	\$	2,915
Allowance 0015	PHOTOVOLTAIC SYSTEM	\$	240,000	\$	240,000
Allowance 0016	PLUMBING FIXTURE PACKAGE	\$	125,000		
	AL 06 -Fund Plumbing Fixture Package	\$	(124,990)		
	AL 07 - Offset balance towards permit pricing exercise.	\$	(10)	\$	-
Allowance 0017	SNOW REMOVAL & EARTHWORK WINTER CONDITIONS	\$	138,600		
	AL 01 - Winter Conditions Costs for February	\$	(8,390)		
	AL 04 - Winter Conditions Costs for March	\$	(1,680)	\$	128,530
Allowance 0018	ROCK REMOVAL	\$	35,000		
	AL 04 - March Rock Removal Costs	\$	(2,340)		
	AL 09 - April Rock Removal Costs	\$	(1,240)		
	AL 10 - May Rock Removal Costs	\$	(11,410)	\$	20,010
Allowance 0019	DEWATERING	\$	20,420		
	AL 07 - Offset balance towards permit pricing exercise.	\$	(20,420)	\$	-
Allowance 0020	IRRIGATION SYSTEM DESIGN & CONSTRUCTION	\$	45,000		
	AL 07 - Offset balance towards permit pricing exercise.	\$	(45,000)	\$	-
Allowance 0021	Wood Cost Escalation Allowance	\$	-		
	AL 07 - Added Allowance for Wood Escalation	\$	228,000		
	AL 08 - Wood Escalation Costs	\$	(87,277)	\$	140,723
Allowance 0022	Misc. Allowance	\$	-		
	COR 04 - One Line Change Credit	\$	27,787		
	COR 05 - Board Form and Trench Drain Install Credit	\$	22,210		
	AL 011 - Refrigerator Water Connection Costs	\$	(3,731)		
	AL 012 - Elevator Ventilation Costs	\$	(4,183)		
	AL 013 - Concrete Sealer	\$	(11,480)		
	AL 014 - Guardrail VE	\$	22,428		
	AL 015 - Additional Site Camera	\$	(4,810)		
	AL 016 - Fitness Room Fitout	\$	(20,348)		

AFPD N40 - Fire Place  
Project Cost Summary

\$ 27,872

Construction Contingency	\$ 387,206		
BVR 01 - Permit Pricing Exercise		\$ (114,279)	
			\$ 272,927
<b>Grand Total</b>	<b>\$ 14,208,443</b>		<b>\$ 14,278,703</b>

**Aspen Fire Protection District**  
**Balance Sheet**  
As of July 31, 2021

Jul 31, 21

**ASSETS**

**Current Assets**

**Checking/Savings**

**GENERAL FUND BANK ACCTS**

10100 · Alpine Bank--GF Checking	74,350.34
10401 · ColoTrust--GF General	2,605,586.46
10406 · ColoTrust--GF Emerg Reserve	251,863.61
10407 · ColoTrust--GF Operations Resrv	1,211,475.82
10409 · ColoTrust--GF FPPA	7,330.70
10545 · Grand Junction Fed Credit Union	83.50

**Total GENERAL FUND BANK ACCTS** 4,150,690.43

**CAPITAL ACQ. FUND BANK ACCTS**

10700 · Alpine Bank--Cap Acq. Checking	2,914.55
10801 · ColoTrust--Cap Acq	294,677.45

**Total CAPITAL ACQ. FUND BANK ACCTS** 297,592.00

**DEBT SERVICE FUND BANK ACCTS**

11201 · ColoTrust--Debt Service	1,983,002.74
---------------------------------	--------------

**Total DEBT SERVICE FUND BANK ACCTS** 1,983,002.74

**HOUSING FUND BANK ACCOUNTS**

10890 · Alpine Bank--Housing Checking	8,112.55
10901 · ColoTrust--Housing	1,462,082.17
10905 · ColoTrust (UMB)-Construction	12,756,531.03
10906 · ColoTrust (UMB)--Cert Principal	9.75
10907 · ColoTrust (UMB)--Cert Interest	7.13

**Total HOUSING FUND BANK ACCOUNTS** 14,226,742.63

**Total Checking/Savings** 20,658,027.80

**Accounts Receivable**

**ACCOUNTS RECEIVABLE**

12240 · Receivable due - CDPS / DFPC	2,154.15
12252 · Receivable due - AFD Staff	2,361.49

**Total ACCOUNTS RECEIVABLE** 4,515.64

**Total Accounts Receivable** 4,515.64

**Other Current Assets**

**GENERAL FUND (Asset)**

10450 · Property Tax Receivable	337,107.05
---------------------------------	------------

**Total GENERAL FUND (Asset)** 337,107.05

**BOND DEBT SERVICE FUND (Asset)**

10750 · Property Tax Receivable	65,298.02
---------------------------------	-----------

**Total BOND DEBT SERVICE FUND (Asset)** 65,298.02

10671 · Prepaid Expenses--General Fund 19,387.58

10672 · Apparatus Deposits--CA Fund 782,343.00

1499 · Undeposited Funds -1,278.00

**Total Other Current Assets** 1,202,857.65

**Total Current Assets** 21,865,401.09

Aspen Fire Protection District  
**Balance Sheet**  
As of July 31, 2021

	<u>Jul 31, 21</u>
<b>Fixed Assets</b>	
<b>GENERAL FIXED ASSET GROUP</b>	
10600 · Fire Trucks & Equip	4,429,722.00
10610 · Building Improvements	1,293,009.40
10615 · Buildings	13,398,373.00
10640 · Firefighting Equipment	375,665.98
10650 · Administrative	374,807.41
10660 · Construction in Progress	1,738,302.29
10665 · Land - North 40	1,700,000.00
10669 · Accumulated Depreciation	<u>-7,676,469.82</u>
<b>Total GENERAL FIXED ASSET GROUP</b>	<u>15,633,410.26</u>
<b>Total Fixed Assets</b>	15,633,410.26
<b>Other Assets</b>	
10593 · Deferred Refunding Cost	1,574,234.68
10594 · Deferred Refunding Costs-Accum.	-1,299,064.71
90103 · VPF-Def Oflow-Pens Inv Ret Diff	118,082.00
90105 · VPF-Def Oflow-Pens Contr After	382,000.00
90111 · SWDB-Def Oflow-Pens Exper Diff	70,656.34
90112 · SWDB-Def Oflow-Pens Chg Assum	39,642.24
90113 · SWDB-Def Oflow-Pens Inv Ret Dif	0.07
90115 · SWDB-Def Oflow-Pens Chg Propor	20,909.00
90116 · SWDB-Def Oflow-Pens Contr After	<u>48,429.92</u>
<b>Total Other Assets</b>	<u>954,889.54</u>
<b>TOTAL ASSETS</b>	<u><u>38,453,700.89</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2002 · 20120 - Accts Payable--CA Fund	<u>17,828.15</u>
<b>Total Accounts Payable</b>	17,828.15
<b>Other Current Liabilities</b>	
<b>CURRENT LIABILITIES</b>	
20125 · State Unemployment Accrual	537.02
20135 · HSAs Accrual	700.00
20140 · Section 125 Accrual	-8,468.20
20160 · 457(b) Accrual	256.95
20162 · Vol FFs Insurances Accrual	6,068.60
20165 · 401(a) Accrual	312.94
20310 · Federal Withholding Tax Accrual	-100.00
20317 · AVFD T-shirt Sales (+) Accrual	3,271.17
21000 · Deferred Revenue--Prop. Tax	<u>337,107.05</u>
<b>Total CURRENT LIABILITIES</b>	339,685.53
23050 · Accrued Int. Payable--Bond Debt	<u>43,121.27</u>
<b>Total Other Current Liabilities</b>	<u>382,806.80</u>
<b>Total Current Liabilities</b>	400,634.95



**Aspen Fire Protection District**  
**Balance Sheet**  
 As of July 31, 2021

	Jul 31, 21
<b>Long Term Liabilities</b>	
<b>BOND DEBT SERVICE FUND (Liab.)</b>	
22000 · Deferred Revenue--Prop.Tax	65,298.02
23000 · Bonds Payable	4,850,000.00
23010 · Current Portion - Bonds Payable	880,000.00
22900 · Bond Premium	1,100,512.25
22901 · Bond Premium- Accumulate Amort.	-955,334.34
<b>Total BOND DEBT SERVICE FUND (Liab.)</b>	5,940,475.93
<b>HOUSING DEBT SERVICE (Liab.)</b>	
22902 · COPs Payable	13,305,000.00
22903 · Current Portion - COPs Payable	550,000.00
22904 · COPs Premium	1,836,645.45
<b>Total HOUSING DEBT SERVICE (Liab.)</b>	15,691,645.45
90200 · VPF--Net Pension Liability	880,302.00
90202 · VPF--Def Iflow--Pens Chg Assum	180,279.00
90210 · SWDB--Net Pension Liability	-20,877.42
90211 · SWDB-Def Iflow-Pens Exp Dif	409.29
90213 · SWDB-Def Iflow-Pens Inv Ret Dif	32,820.00
90214 · SWDB-Def Iflow-Pens Act/Rep Dif	7,951.76
90215 · SWDB-Def Iflow-Pens Chg Propor	33,325.97
90220 · Compensated Absences / PTO	193,159.81
<b>Total Long Term Liabilities</b>	22,939,491.79
<b>Total Liabilities</b>	23,340,126.74
<b>Equity</b>	
<b>FUND BALANCES</b>	
30005 · LT Assets minus LT Debt	-7,903,918.70
30015 · Capital Acq. Fund Balance	655,027.00
30020 · Debt Svc Fund Balance	1,091,188.00
30025 · Housing Fund Balance	17,021,048.00
30300 · Net Pension Liab. & Deferrals	-860,120.00
30600 · Contingency Reserve (TABOR)	186,000.00
37500 · GF - Unrestricted Fund Balance	1,664,931.00
37501 · GF - Restricted Fund Balance	22,002.00
<b>Total FUND BALANCES</b>	11,876,157.30
3900 · Retained Earnings	2,576,633.32
Net Income	660,783.53
<b>Total Equity</b>	15,113,574.15
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>38,453,700.89</b>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
July 2021

	<u>Jul 21</u>	<u>Jan - Jul 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Income</b>				
<b>GENERAL (Income)</b>				
<b>31100 · General Property Tax</b>				
31102 · Allocation—to Cap Acq Fund	0.00	600,000.00	425,000.00	600,000.00
31103 · Allocation—to Housing Fund	0.00	1,100,000.00	550,000.00	1,100,000.00
31104 · Allocation—to GF General	711,834.78	3,289,010.42	1,790,204.00	3,580,408.00
31105 · Allocation—to GF Emerg Reserve	0.00	50,000.00	25,000.00	50,000.00
31106 · Allocation—to GF Ops Reserve	0.00	200,000.00	100,000.00	200,000.00
31107 · Allocation—to GF FPPA Annual	0.00	250,000.00	125,000.00	250,000.00
31109 · Allocation—for Treasurer Fee	20,794.43	272,359.26	177,468.70	304,232.00
<b>Total 31100 · General Property Tax</b>	<u>732,629.21</u>	<u>5,761,369.68</u>	<u>3,192,672.70</u>	<u>6,084,640.00</u>
31200 · Specific Ownership Taxes	20,794.43	108,651.13	107,916.70	185,000.00
36100 · Interest Earned—Prop. Taxes	1,190.07	2,624.29	5,833.35	10,000.00
36200 · Interest on Investments	70.00	272.57	5,833.35	10,000.00
37100 · Delinquent Taxes	-1,594.63	-490.52	-2,333.35	-4,000.00
38000 · North 40 Lease to County	4,139.88	28,909.96	29,280.45	50,195.00
38010 · County Share of Expenses @N40	0.00	14,260.01	17,500.00	30,000.00
38015 · Tenants' Rent & Utilities @Stwd	1,742.00	9,103.97	2,333.35	4,000.00
38020 · Tenants' Rent @ N40 & Woody Crk	1,986.00	6,234.00		
38050 · WFAC (Wildfire Mapping) Project	0.00	41,180.00	40,000.00	40,000.00
38100 · Other Income (vs. Expense)	1,000.00	2,000.00		
38101 · Grants	10,538.96	10,538.96	23,333.35	40,000.00
38103 · CDPS DFPC—Cooperator Incident	2,154.15	2,154.15	58,333.35	100,000.00
38109 · Donations/Contrib (GF-Assigned)	0.00	54,198.97		
38110 · Sprinkler Permit Fees(PlansChk)	5,064.30	24,154.99	20,416.70	35,000.00
<b>Total GENERAL (Income)</b>	<u>779,714.37</u>	<u>6,065,162.16</u>	<u>3,501,119.95</u>	<u>6,584,835.00</u>
<b>Total Income</b>	<u>779,714.37</u>	<u>6,065,162.16</u>	<u>3,501,119.95</u>	<u>6,584,835.00</u>
<b>Gross Profit</b>	779,714.37	6,065,162.16	3,501,119.95	6,584,835.00
<b>Expense</b>				
<b>PERSONNEL - District Staff</b>				
41110 · Wages - Career Duty FFs	101,594.76	441,090.50	474,296.70	813,080.00
41111 · Salaries & Wages-All Other Paid	82,192.20	381,627.40	493,304.00	845,664.00
41120 · Misc. Payroll Expenses	94.00	1,003.20	700.00	1,200.00
41125 · Employer SUI—Staff	537.02	2,533.27	2,981.45	5,111.00
41130 · Retirement Plan—401(a)	14,732.03	70,131.61	68,190.50	116,898.00
41132 · Pension Plan—FPPA SWDB	10,081.58	48,456.81	58,967.45	101,087.00
41135 · Employer Medicare—Staff	2,644.09	12,484.20	14,411.85	24,706.00
41140 · All Insurances & HSA Contrib.	31,371.44	140,913.47	152,521.85	261,466.00
41141 · Board Match—457(b) Plan	3,494.34	16,702.64	17,909.50	30,702.00
41142 · Fit/Wellness Allowance—Staff	0.00	6,825.01	12,133.35	20,800.00
41143 · Health Insur—Staff Dependents	7,179.90	31,913.19	34,176.95	58,589.00
41144 · Benefits Contingency - PTO Cash	1,839.20	47,638.98	14,165.70	24,284.00
<b>Total PERSONNEL - District Staff</b>	<u>255,760.56</u>	<u>1,201,320.28</u>	<u>1,343,759.30</u>	<u>2,303,587.00</u>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
 July 2021

	<u>Jul 21</u>	<u>Jan - Jul 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>ADMINISTRATION</b>				
41149 · County Treasurer Fee	36,616.93	288,181.76	177,500.75	304,287.00
41150 · Employer Medicare--AVFD+	0.00	172.21	1,458.35	2,500.00
41155 · Employer Social Security--AVFD+	832.39	3,957.69	8,750.00	15,000.00
41160 · Employer SUI--AVFD+	0.00	35.63	364.60	625.00
41146 · Employee Wellness Program	408.00	1,996.65	4,666.70	8,000.00
41200 · Other Expense (vs. Income)	50,315.94	53,540.75		
41209 · WFAC (Wildfire Mapping) Project	2,806.11	2,806.11	23,333.35	40,000.00
41210 · Contr Labor/ Special Projects	2,600.00	13,190.52	26,250.00	45,000.00
41211 · Supplies & Expenses	2,232.74	15,257.30	13,547.35	23,224.00
41212 · Telephone Expense	2,607.32	18,399.49	17,500.00	30,000.00
41214 · Info. Systems & Support	1,646.00	20,447.89	17,500.00	30,000.00
41500 · Audit & Budget	0.00	17,360.00	10,500.00	18,000.00
41510 · Insurance				
Gen Liability/Accident & Other	13.00	36,891.00	29,166.70	50,000.00
Workers' Comp	259.43	70,701.43	26,250.00	45,000.00
Total 41510 · Insurance	<u>272.43</u>	<u>107,592.43</u>	<u>55,416.70</u>	<u>95,000.00</u>
41520 · Legal	1,915.50	16,868.05	14,583.35	25,000.00
41770 · Equip Repair/Replace	0.00	0.00	2,916.70	5,000.00
41820 · Staff Vehicle Expense				
Maint. Labor--at County Fleet	0.00	160.00		
41820 · Staff Vehicle Expense - Other	2,572.35	4,581.28	9,916.70	17,000.00
Total 41820 · Staff Vehicle Expense	<u>2,572.35</u>	<u>4,741.28</u>	<u>9,916.70</u>	<u>17,000.00</u>
41840 · Administrative	7,358.53	25,404.56	26,250.00	45,000.00
41920 · Capital Outlay - Computers +	0.00	0.00	14,583.35	25,000.00
Total ADMINISTRATION	<u>112,184.24</u>	<u>589,952.32</u>	<u>425,037.90</u>	<u>728,636.00</u>
<b>PERSONNEL - Volunteer Staff</b>				
41860 · Vol. Fit/Wellness Allowance	1,300.00	11,700.00	28,058.35	48,100.00
41861 · Volunteer Health Insur/HSA/HRA	21,604.93	84,919.12	180,344.50	309,162.00
41870 · Volunteer Health Screenings	0.00	1,094.60	2,916.70	5,000.00
41875 · LOSAP	0.00	46,500.00	33,000.00	33,000.00
41877 · Volunteer Shift Incentives	525.00	3,300.00		
41892 · ALL Volunteer Incentives	0.00	0.00	46,666.70	80,000.00
Total PERSONNEL - Volunteer Staff	<u>23,429.93</u>	<u>147,513.72</u>	<u>290,986.25</u>	<u>475,262.00</u>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
 July 2021

	<u>Jul 21</u>	<u>Jan - Jul 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>FIRE FIGHTING</b>				
42205 · Firefighters' Logistics/Support	2,347.09	8,231.68	14,583.35	25,000.00
42206 · Uniforms	9,543.03	21,419.98	17,500.00	30,000.00
42211 · Operational Supplies & Expenses	12,168.95	69,836.80	72,916.70	125,000.00
42212 · Rescue Supplies & Expenses	19.27	1,210.84	8,750.00	15,000.00
42213 · EMS Supplies & Expenses	318.33	3,861.87	8,750.00	15,000.00
42214 · Wildfire Supplies & Expenses	439.97	7,709.61	5,833.35	10,000.00
42215 · Wildfire Program (Seasonal FFs)	690.00	690.00	12,500.00	25,000.00
42300 · Fuel	1,610.77	6,248.70	8,750.00	15,000.00
42400 · Subscriptions & Dues	0.00	825.00	875.00	1,500.00
42402 · Honor Guard	0.00	363.48	4,375.00	7,500.00
<b>Total FIRE FIGHTING</b>	<b>27,137.41</b>	<b>120,397.96</b>	<b>154,833.40</b>	<b>269,000.00</b>
<b>TRAINING</b>				
44102 · EMS Training & Records	1,750.00	10,718.70	14,000.00	24,000.00
44103 · FF Training & Records	0.00	17,178.10	24,500.00	42,000.00
44211 · Supplies & Expenses	576.75	3,970.93	5,833.35	10,000.00
<b>Total TRAINING</b>	<b>2,326.75</b>	<b>31,867.73</b>	<b>44,333.35</b>	<b>76,000.00</b>
<b>FIRE PREVENTION</b>				
43200 · Training	0.00	744.58	2,916.70	5,000.00
43211 · Supplies & Expenses	1,367.46	5,728.01	5,250.00	9,000.00
43212 · Public Fire Education	0.00	706.00	3,500.00	6,000.00
43214 · Advertising--Public Education	645.00	3,145.00	7,000.00	12,000.00
<b>Total FIRE PREVENTION</b>	<b>2,012.46</b>	<b>10,323.59</b>	<b>18,666.70</b>	<b>32,000.00</b>
<b>COMMUNICATIONS</b>				
45211 · Supplies & Expenses	0.00	3,137.40	5,833.35	10,000.00
45300 · Administration				
County Dispatch Services	6,497.00	15,432.00	26,250.00	45,000.00
County Radio Services	0.00	24,488.00	17,500.00	30,000.00
<b>Total 45300 · Administration</b>	<b>6,497.00</b>	<b>39,920.00</b>	<b>43,750.00</b>	<b>75,000.00</b>
45910 · Radio Capital Outlay	0.00	19,029.16	11,666.70	20,000.00
<b>Total COMMUNICATIONS</b>	<b>6,497.00</b>	<b>62,086.56</b>	<b>61,250.05</b>	<b>105,000.00</b>
<b>CDPS COOPERATOR INCIDENTS</b>				
42600 · Cooperator Incident--Misc.	0.00	0.00	4,000.00	8,000.00
42601 · Cooperator Incident--Personnel	0.00	0.00	21,000.00	42,000.00
<b>Total CDPS COOPERATOR INCIDENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>50,000.00</b>
<b>REPAIR SERVICES (Fleet &amp; Equip)</b>				
46200 · Pump & Equipment Testing	3,164.50	12,264.31	13,416.70	23,000.00
46211 · Supplies & Expenses & Parts	7,029.04	23,477.57	17,500.00	30,000.00
46212 · Out-source Maint& Repair				
Labor--at County Fleet	12,480.00	34,640.00		
46212 · Out-source Maint& Repair - Other	0.00	2,205.85	49,583.35	85,000.00
<b>Total 46212 · Out-source Maint&amp; Repair</b>	<b>12,480.00</b>	<b>36,845.85</b>	<b>49,583.35</b>	<b>85,000.00</b>
<b>Total REPAIR SERVICES (Fleet &amp; Equip)</b>	<b>22,673.54</b>	<b>72,587.73</b>	<b>80,500.05</b>	<b>138,000.00</b>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
 July 2021

	Jul 21	Jan - Jul 21	YTD Budget	Annual Budget
<b>STATIONS, BUILDINGS &amp; GROUNDS</b>				
<b>Headquarters Station</b>				
48209 · Alarm Monitoring and T&I-HQ	0.00	0.00	991.70	1,700.00
48210 · Repairs & Maint. - Headquarters	125.00	6,292.56	13,416.70	23,000.00
48211 · Supplies & Exp. - Headquarters	813.44	4,735.69	7,000.00	12,000.00
48214 · Utilities - Headquarters	2,513.15	26,859.93	21,000.00	36,000.00
48215 · Cleaning - Headquarters	1,152.40	4,376.40	5,833.35	10,000.00
<b>Total Headquarters Station</b>	<b>4,603.99</b>	<b>42,264.58</b>	<b>48,241.75</b>	<b>82,700.00</b>
<b>North 40 Station</b>				
48309 · Alarm Monitoring and T&I-N40	0.00	0.00	700.00	1,200.00
48311 · Repairs & Maint. - North 40	228.70	10,117.65	11,666.70	20,000.00
48315 · Supplies & Expenses - North 40	518.99	3,424.83	7,000.00	12,000.00
48320 · Utilities - North 40	2,824.74	21,646.74	22,166.70	38,000.00
<b>Total North 40 Station</b>	<b>3,572.43</b>	<b>35,189.22</b>	<b>41,533.40</b>	<b>71,200.00</b>
<b>Aspen Village Substation</b>				
48016 · Supplies & Exp.- Aspen Village	0.00	96.18	1,166.70	2,000.00
48400 · Utilities - Aspen Village	387.63	3,808.34	3,179.20	5,450.00
48409 · Alarm Monitoring and T&I-AV	656.00	656.00	437.50	750.00
48410 · Repairs & Maint.- Aspen Village	100.00	4,017.00	11,666.70	20,000.00
<b>Total Aspen Village Substation</b>	<b>1,143.63</b>	<b>8,577.52</b>	<b>16,450.10</b>	<b>28,200.00</b>
<b>Starwood Substation</b>				
48411 · Rent & Expenses - Starwood	2,613.00	7,934.64	583.35	1,000.00
48412 · Utilities - Starwood	558.47	7,334.04	4,666.70	8,000.00
<b>Total Starwood Substation</b>	<b>3,171.47</b>	<b>15,268.68</b>	<b>5,250.05</b>	<b>9,000.00</b>
<b>Woody Creek Substation</b>				
47301 · Supplies & Exp. - Woody Creek	0.00	0.00	875.00	1,500.00
47302 · Utilities - Woody Creek	619.44	5,829.80	5,191.70	8,900.00
47309 · Alarm Monitoring and T&I-WC	656.00	656.00	495.85	850.00
47310 · Repairs & Maint. - Woody Creek	6,040.55	9,301.05	2,916.70	5,000.00
<b>Total Woody Creek Substation</b>	<b>7,315.99</b>	<b>15,786.85</b>	<b>9,479.25</b>	<b>16,250.00</b>
<b>Total STATIONS, BUILDINGS &amp; GROUNDS</b>	<b>19,807.51</b>	<b>117,086.85</b>	<b>120,954.55</b>	<b>207,350.00</b>
<b>TRANSFER TO OTHER FUNDS</b>				
49502 · Transfer to CapAcquisition Fund	0.00	600,000.00	425,000.00	600,000.00
49503 · Transfer to Housing Fund	0.00	1,100,000.00	550,000.00	1,100,000.00
49507 · Xfer to Emergency Reserve Fund	0.00	50,000.00	25,000.00	50,000.00
49508 · Xfer to Operations Reserve Fund	0.00	200,000.00	100,000.00	200,000.00
49509 · Xfer to FPPA Annual Accrual Fnd	0.00	250,000.00	125,000.00	250,000.00
49515 · Contribution-FPPA Vol. Pension	0.00	545,000.00		
<b>Total TRANSFER TO OTHER FUNDS</b>	<b>0.00</b>	<b>2,745,000.00</b>	<b>1,225,000.00</b>	<b>2,200,000.00</b>
<b>Total Expense</b>	<b>471,829.40</b>	<b>5,098,136.74</b>	<b>3,790,321.55</b>	<b>6,584,835.00</b>
<b>Net Income</b>	<b>307,884.97</b>	<b>967,025.42</b>	<b>-289,201.60</b>	<b>0.00</b>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
 July 2021

	<u>Jul 21</u>	<u>Jan - Jul 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Income</b>				
<b>CAPITAL ACQUISITION (Income)</b>				
30075 · General Property Tax Allocation	0.00	600,000.00	425,000.00	600,000.00
60100 · Interest on Investments	5.07	20.89	2,333.35	4,000.00
<b>Total CAPITAL ACQUISITION (Income)</b>	<u>5.07</u>	<u>600,020.89</u>	<u>427,333.35</u>	<u>604,000.00</u>
<b>Total Income</b>	<u>5.07</u>	<u>600,020.89</u>	<u>427,333.35</u>	<u>604,000.00</u>
<b>Gross Profit</b>	5.07	600,020.89	427,333.35	604,000.00
<b>Expense</b>				
<b>CAPITAL ACQ. Fund (Expenses)</b>				
60110 · Cap. Outlay/Equipment/Projects				
equiping Engines 61 + 62	0.00	0.00	0.00	100,000.00
air conditioning @Stations62+63	9,572.84	28,295.33	23,333.35	40,000.00
replacement Engine 62	0.00	782,343.00	781,239.00	781,239.00
new fleet vehicle(s)	0.00	44,000.00	29,166.70	50,000.00
<b>Total 60110 · Cap. Outlay/Equipment/Projects</b>	<u>9,572.84</u>	<u>854,638.33</u>	<u>833,739.05</u>	<u>971,239.00</u>
<b>Total CAPITAL ACQ. Fund (Expenses)</b>	<u>9,572.84</u>	<u>854,638.33</u>	<u>833,739.05</u>	<u>971,239.00</u>
<b>Total Expense</b>	<u>9,572.84</u>	<u>854,638.33</u>	<u>833,739.05</u>	<u>971,239.00</u>
<b>Net Income</b>	<u><u>-9,567.77</u></u>	<u><u>-254,617.44</u></u>	<u><u>-406,405.70</u></u>	<u><u>-367,239.00</u></u>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
 July 2021

	<u>Jul 21</u>	<u>Jan - Jul 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Income</b>				
<b>HOUSING (Income)</b>				
31175 · General Property Tax Allocation	0.00	1,100,000.00	641,666.70	1,100,000.00
31190 · Interest on Investments	79.21	1,597.32	29,166.70	50,000.00
<b>Total HOUSING (Income)</b>	<u>79.21</u>	<u>1,101,597.32</u>	<u>670,833.40</u>	<u>1,150,000.00</u>
<b>Total Income</b>	<u>79.21</u>	<u>1,101,597.32</u>	<u>670,833.40</u>	<u>1,150,000.00</u>
<b>Gross Profit</b>	79.21	1,101,597.32	670,833.40	1,150,000.00
<b>Expense</b>				
<b>HOUSING Fund (Expenses)</b>				
<b>70100 · North 40 Project--Soft Costs</b>				
Architectural Services	0.00	44,846.24		
Construction Mgmt. Services	6,887.50	42,212.50		
Other Services / Fees	4,687.80	319,530.63		
<b>Total 70100 · North 40 Project--Soft Costs</b>	<u>11,575.30</u>	<u>406,589.37</u>		
<b>70200 · North 40 Project--Construction</b>	604,976.15	1,929,372.10	6,854,166.70	11,750,000.00
<b>70300 · COPs--Lease Payments</b>				
70301 · Interest Payments	0.00	271,525.00	271,525.00	543,050.00
70302 · Principal Payments	0.00	0.00	0.00	550,000.00
<b>Total 70300 · COPs--Lease Payments</b>	<u>0.00</u>	<u>271,525.00</u>	<u>271,525.00</u>	<u>1,093,050.00</u>
<b>70305 · Bank (UMB) Sweep / Admin Fees</b>	-112.28	599.08	4,054.20	6,950.00
<b>Total HOUSING Fund (Expenses)</b>	<u>616,439.17</u>	<u>2,608,085.55</u>	<u>7,129,745.90</u>	<u>12,850,000.00</u>
<b>Total Expense</b>	<u>616,439.17</u>	<u>2,608,085.55</u>	<u>7,129,745.90</u>	<u>12,850,000.00</u>
<b>Net Income</b>	<u><u>-616,359.96</u></u>	<u><u>-1,506,488.23</u></u>	<u><u>-6,458,912.50</u></u>	<u><u>-11,700,000.00</u></u>

**MEMORANDUM**

**To:** Affiliated FPPA Volunteer Pension Plan Employers

**From:** Peggy Job, Senior Accountant

**Re:** Six Months Ended June 30, 2021

Allocation Report, Annual Contributions Received & Direct Expense Allocation Summary

**Date:** July 27, 2021

**Allocation Report**

**Investment Performance**

Your plan assets are commingled for investment purposes in the Members' Benefit Investment Fund – Long Term Pool ("Pool"). Returns for the Pool are as follows (returns for periods longer than one year are annualized):

As of 6/30/2021	Quarter	Year to Date	1 Year	3 Years	5 Years
Total Pool Net of Investment Expense*	6.61%	9.64%	26.91%	12.10%	11.52%

\*FPPA Administrative Expenses are not included in the Total Pool Net of Investment Expense percentages.

The table below summarizes expenses as a percentage of net assets for the Pool:

Year	FPPA Administrative Expense*	Investment Management Expense	Total Expense Ratio
YTD 6-30-2021	0.06%	0.32%	0.38%
2020	0.13%	0.79%	0.92%
2019	0.13%	0.80%	0.93%
2018	0.16%	0.88%	1.04%
2017	0.23%	0.89%	1.12%
2016	0.24%	0.79%	1.03%

**How to Calculate Your Plan Specific Expense Ratio**

Your Allocation Report may reflect expenses specific to your plan such as actuarial expense and legal fees as well as expenses you directed FPPA to pay from your plan assets. These expenses are reflected in the line items *Plan Directed Expenses* and *Direct Expense Allocation*. As such, your plan's administrative expenses may differ from the Pool. In order to calculate your plan's administrative expense ratio, you will need to add the line items *Plan Directed Expenses*, *Direct Expense Allocation* and *Allocated Fees & Expenses* and divide by the *Ending Balance*.

**Allocation Methodology**

*Investment Expenses* and *Allocated Fees & Expenses* are separately allocated and separately reported in the Allocation Report. The *Investment Expenses* are allocated to each plan based on the plan's proportion of total assets. The *Allocated Fees & Expenses* are allocated based on the plan's proportion of total membership, including active, inactive and retired members as of December 31 of the prior year as defined by the guidelines within the Comprehensive Annual Financial Report. Member counts may be adjusted during the year for plan affiliation, disaffiliation, or reentry.

**Review of the Report**

Review the items *Member Contributions*, *Employer Contributions*, *Refunds*, *Affiliations*, *Net Benefits*, *Plan Directed Expenses* and *State Funding* and confirm that these amounts are correct year-to-date. **If any**





amount is not correct, please send a written response to FPPA by August 31, 2021. If FPPA does not receive a response by August 31, 2021, you are confirming that these report items are correct.

### ***Annual Contributions Received***

FPPA provides a schedule of your 2021 contributions received by FPPA year to date. This schedule compares contributions received in the current year to the actuarial required contributions for 2021. **Please be aware that this report shows contributions based on the date received by FPPA and does not consider if contributions relate to a prior year.** All required contributions were due to FPPA before December 31, 2021 to be included in this report. *Please be aware that most state matching funds received from DOLA for 2020 were received by FPPA in 2021. These will be included in the 2021 reports and support.*

### ***Direct Expense Allocation Summary***

#### **Direct Expense Allocation**

FPPA provides a summary of expenses directly allocated to your plan, payments received related to these expenses and the related annual budgeted amounts. These costs are identified as direct plan expenses and are charged directly to the plan as a reduction of plan assets. They are reflected in the *Direct Expense Allocation* row of your Allocation Report. You may contact me to request a detailed summary of these allocated expenses.

The direct expense allocation is comprised of costs for audit and actuarial services. The audit services relate to the SOC 1 Type 2 report over the operating effectiveness of FPPA's controls for processing data and transactions related to your plan. The SOC 1 Type 2 report has been provided since 2014 to assist employers in reporting in accordance with Governmental Accounting Standards Board Statement No. 68 (GASB 68), *Accounting and Financial Reporting for Pensions*. Actuarial services include the biennial funding valuation report (issued in odd years for Volunteer Firefighter plans and even years for Old Hire plans) and the annual GASB 68 report. Actuarial services are provided by Gabriel Roeder Smith & Co. Audit services are provided by Eide Bailly LLP.

The Colorado Revised Statutes allow FPPA to allocate expenses that are directly related to the administration of the local affiliated plans from those plan's assets. For additional information, please see C.R.S. 31-31-701(7)(a)(VI) for old hire plans and C.R.S. 31-31-705(2)(f) for volunteer fire plans.

#### **Payment of Settlor Expenses**

Please discuss these direct plan expenses with your legal counsel to determine if they are a "settlor" expense. The Department of Labor believes that the employer should bear the cost of settlor expenses. If you agree, you should reimburse the plan for these expenses. This payment is in addition to any employer contributions made to the plan or as determined by the actuary (the actuarially determined contribution).

To reimburse the plan for these costs, please send payment via ACH or wire to FPPA. These payments need to be identified separately from your actuarial required contribution in order to net out the expense. Please contact FPPA for ACH or wire instructions.

If you have any questions regarding your allocation report or the direct allocated plan expenses, please call me at 303-770-3772 in Metro Denver or 800-332-3772 or email me at [pjob@fppaco.org](mailto:pjob@fppaco.org).

---

**Allocation Report Descriptions**

---

*This report provides the beginning of year plan balance, year-to-date totals, and an ending plan balance as of the report date*

<b>Beginning Balance</b>	Plan assets at the beginning of the year
<b>Plan Direct Inflows and Outflows</b>	
Member Contributions	Member Contributions made to the plan
Employer Contributions	Employer Contributions made to the plan
Contributions from the SWDD Plan	Contributions received for a member on disability rolling to a normal retirement
Refunds	Member withdrawal of funds from the plan
Affiliations/(Disaffiliations)	Plan affiliation or disaffiliation or idle funds distribution (typically a Volunteer Fire Plan matter)
Net Benefits	Benefits paid to retired members
Plan Directed Expenses	Payments from plan assets directed by the department Examples: legal, actuarial, and insurance expense
State Funding	State funding for volunteer plans
<b>Plan Direct Inflows and Outflows Sub-Total</b>	Sub-Total of the above activity
<b>Allocated Income and Expense</b>	
Interest*	Interest on investments
Dividends*	Dividends on investments
Other Income*	Other investment income
Net Change Accrued Income*	Change in accrued earnings for interest and dividends
Unrealized Gain/Loss*	Unrealized Gain/Loss on investments
Realized Gain/Loss*	Realized Gain/Loss on investments
Defined Contribution Earnings (Net)	Not applicable for Defined Benefit plans
Investment Expenses	Allocated share of FPPA investment expense
Direct Expense Allocation	Expenses directly allocated to the plan Examples: actuarial and audit fees
Other Expenses	Allocated share of FPPA administrative expense
<b>Allocated Income and Expense Sub-Total</b>	Sub-Total of the above activity
<b>Ending Balance</b>	Plan assets at period end

*\* Allocated from the Fire & Police Members' Benefit Investment Fund – Long Term Pool.*

---

# Fire and Police Pension Association

## Volunteer Fire Pension Plan Contributions ASPEN FPD 711-5

For the Reporting Period: 01/01/2021 through 06/30/2021

<b>Deposit Date</b>	<b>Employer Contributions</b>	<b>State Matching Funds</b>	<b>Total Remittance</b>
04/16/2021	\$295,000.00	\$0.00	\$295,000.00
05/14/2021	\$250,000.00	\$0.00	\$250,000.00
<b>Total Remittance</b>			<b>\$545,000.00</b>
<b>Calculated Contribution per the 01/01/2019 Actuarial Study</b>			<b>\$122,174.00</b>
<b>Difference Over/(Under)</b>			<b>\$422,826.00</b>

**Note: The Calculated Contribution amount is due to FPPA before 12/31/2021**



# ASPEN FIRE PROTECTION DISTRICT

2022 PROPOSED BUDGET -- DRAFT #1 (8/10/2021)

## GENERAL FUND

PAGE 2

	2020 ACTUAL	2021 ESTIMATED	2022 PROPOSED	2021 AS APPROVED
<b>ADMINISTRATION</b>				
41149 - County Treasurer Fee	295,123	304,287	304,287	304,287
41150 - Employer Medicare--AVFD+	1,655	1,500	2,000	2,500
41155 - Employer Social Security--AVFD+	15,908	10,000	12,000	15,000
41160 - Employer SUI--AVFD+	342	300	500	625
41146 - Employee Wellness Program	1,495	8,000	8,000	8,000
41200 - Other Expense (vs. Income)	78,744	10,000	-	-
41209 - WFAC (Wildfire Mapping) Project	15,570	41,180	-	40,000
41210 - Contract Labor / Special Projects	33,413	45,000	30,000	45,000
41211 - Supplies & Expenses	25,088	24,000	25,302	23,224
41212 - Telephone Expense	31,370	32,000	32,000	30,000
41214 - Info. Systems & Support	25,023	36,000	36,000	30,000
41500 - Audit & Budget	16,697	17,360	18,000	18,000
41510 - Insurance				
Gen Liability/Accident & Other	37,427	45,000	50,000	50,000
Workers' Comp	35,445	80,000	100,000	45,000
41520 - Legal	22,160	28,000	28,000	25,000
41770 - Equip Repair/Replace	3,558	4,000	5,000	5,000
41810 - Election	13,816	-	16,000	-
41820 - Staff Vehicle Expense	12,753	10,000	10,000	17,000
41840 - Administrative	39,576	45,000	45,000	45,000
41855 - Outsourced Plans Checks, FM	-	-	-	-
41920 - Capital Outlay - Computers +	9,375	25,000	15,000	25,000
<b>Total ADMINISTRATION</b>	<b>714,538</b>	<b>766,627</b>	<b>737,089</b>	<b>728,636</b>
<b>VOLUNTEER BENEFITS</b>				
41860 - Volunteer Fitness/Wellness Allowance	42,604	40,000	45,900	48,100
41861 - Volunteer Health Insur/HSA/HRA	233,405	200,000	341,779	309,162
41870 - Volunteer Health Screenings	824	1,500	5,000	5,000
41875 - LOSAP	22,000	46,500	39,000	33,000
41877 - Volunteer Shift Incentives	725	7,000		
41880 - EMS Incentive Program	16,150	10,625		
41890 - FFII Proficiency Incentive	7,225	8,288		
41891 - Officer & D/O Incentives	1,900	1,684		
41892 - ALL Volunteer Incentives (Shifts+Quals+Points)			50,000	80,000
<b>Total VOLUNTEER BENEFITS</b>	<b>324,833</b>	<b>315,597</b>	<b>481,679</b>	<b>475,262</b>
<b>FIRE FIGHTING</b>				
42205 - Firefighters' Logistics/Support	17,800	25,000	20,000	25,000
42206 - Uniforms	30,572	30,000	20,000	30,000
42211 - Operational Supplies & Expenses	107,220	125,000	120,000	125,000
42212 - Rescue Supplies & Expenses	25,637	10,000	15,000	15,000
42213 - EMS Supplies & Expenses	7,121	10,000	15,000	15,000
42214 - Wildfire Supplies & Expenses	16,252	10,000	10,000	10,000
42215 - Wildfire Program (Seasonal FFs +)	2,310	-	-	25,000
42300 - Fuel	10,019	12,000	15,000	15,000
42400 - Subscriptions & Dues	3,238	1,600	1,600	1,500
42402 - Honor Guard	7,511	7,500	5,000	7,500
<b>Total FIRE FIGHTING</b>	<b>227,680</b>	<b>231,100</b>	<b>221,600</b>	<b>269,000</b>

# ASPEN FIRE PROTECTION DISTRICT

2022 PROPOSED BUDGET -- DRAFT #1 (8/10/2021)

## GENERAL FUND

PAGE 3

	2020 ACTUAL	2021 ESTIMATED	2022 PROPOSED	2021 AS APPROVED
<b>TRAINING</b>				
44102 · EMS Training & Records	10,326	20,000	24,000	24,000
44103 · FF Training & Records	18,482	35,000	42,000	42,000
44211 · Supplies & Expenses	9,736	10,000	10,000	10,000
<b>Total TRAINING</b>	<b>38,544</b>	<b>65,000</b>	<b>76,000</b>	<b>76,000</b>
<b>FIRE PREVENTION</b>				
43200 · Training	4,955	3,000	5,000	5,000
43211 · Supplies & Expenses	3,324	9,000	9,000	9,000
43212 · Public Fire Education	128	2,000	6,000	6,000
43214 · Advertising--Public Education	5,697	10,000	12,000	12,000
<b>Total FIRE PREVENTION</b>	<b>14,104</b>	<b>24,000</b>	<b>32,000</b>	<b>32,000</b>
<b>COMMUNICATIONS</b>				
45211 · Supplies & Expenses	8,255	10,000	10,000	10,000
45300 · Administration				
County Dispatch Services	42,007	40,000	50,000	45,000
County Radio Services	23,775	25,000	30,000	30,000
45910 · Radio Capital Outlay	12,465	20,000	20,000	20,000
<b>Total COMMUNICATIONS</b>	<b>86,502</b>	<b>95,000</b>	<b>110,000</b>	<b>105,000</b>
<b>CDPS COOPERATOR INCIDENTS</b>				
42600 · Cooperator Incident--Misc.	15,928	-	-	-
- 42601 · Cooperator Incident--Personnel	81,049	-	-	-
<b>Total FF COOPERATIVE AGREEMENT</b>	<b>96,977</b>	<b>-</b>	<b>-</b>	<b>50,000</b>
<b>REPAIR SERVICES (Fleet &amp; Equip)</b>				
46200 · Pump & Equipment Testing	17,167	23,000	24,000	23,000
46211 · Supplies & Expenses & Parts	41,111	32,000	30,000	30,000
46212 · Out-source Maint& Repair	107,276	75,000	85,000	85,000
<b>Total REPAIR SERVICES (Fleet &amp; Equip)</b>	<b>165,554</b>	<b>130,000</b>	<b>139,000</b>	<b>138,000</b>





## 2021 SALARY RANGES & COMPENSATION TABLE

		Minimum	Midpoint	Maximum
<b>Executive</b>				
<b>Fire Chief</b>	Exempt	\$ 118,733.60	\$ 148,417.00	\$ 178,100.40
		\$ 57.08	\$ 71.35	\$ 85.63
<b>Deputy Chief of Operations</b>	Exempt	\$ 101,998.40	\$ 127,498.00	\$ 152,997.60
		\$ 49.04	\$ 61.30	\$ 73.56
<b>Administrative</b>				
<b>District Administrator / HR</b>	Non-Exempt	\$ 50,889.20	\$ 63,611.50	\$ 76,333.80
		\$ 24.47	\$ 30.58	\$ 36.70
<b>Accountant/Payroll Specialist</b>	Non-Exempt	\$ 50,843.20	\$ 63,554.00	\$ 76,264.80
		\$ 24.44	\$ 30.55	\$ 36.67
<b>Administrative Captain</b>	Non-Exempt	\$ 85,942.80	\$ 107,428.50	\$ 128,914.20
		\$ 41.32	\$ 51.65	\$ 61.98
<b>Prevention</b>				
<b>Fire Marshal</b>	Exempt	\$ 78,452.40	\$ 98,065.50	\$ 117,678.60
		\$ 37.72	\$ 47.15	\$ 56.58
<b>Deputy Fire Marshal</b>	Non-Exempt	\$ 70,352.00	\$ 87,940.00	\$ 105,528.00
		\$ 33.82	\$ 42.28	\$ 50.73
<b>Operations</b>				
<b>Captain</b>	Non-Exempt	\$ 85,942.80	\$ 107,428.50	\$ 128,914.20
<b>Firefighter</b> ** See below	Non-Exempt	\$ 49,439.00	\$ 74,008.00	\$ 98,577.00

\*\* The range for firefighters is based on Minimum Salary for a Grade 3 Firefighter and Maximum Salary for a Grade 1 Firefighter per Employer's Council Compensation Methodology Report prepared for Aspen Fire Protection District.





# Aspen Fire Protection District Monthly Staff Report - July 2021

---

## OPERATIONAL RESPONSE REPORT:

TOTAL CALLS FOR JULY	246
<b>Fire</b> (i.e. structure, cooking fire, dumpster, wildland)	3
<b>Overpressure Rupture, Explosion, Overheat (No Fire)</b> (i.e. rupture from steam, overpressure rupture from air or gas, chemical reaction, explosion, excessive heat/scorch burns)	0
<b>Rescue &amp; Emergency Medical</b> (i.e. medical assist, vehicle accidents, removal from elevator, extrications, water/ice rescue)	40
<b>Hazardous Condition</b> (i.e. gas leak, chemical spill, electrical/wiring problem, carbon monoxide, aircraft standby, vehicle accident clean up)	19
<b>Service Call</b> (i.e. smoke/odor removal, assist other agency, person in distress, water problem, animal problem)	2
<b>Good Intent Call</b> (i.e. dispatched and cancelled enroute, authorized controlled burning, steam/vapor/dust thought to be smoke, hazmat release with no hazmat)	60
<b>False Alarm, False Call</b> (i.e. alarms due to malfunction, unintentional alarms, pull station alarm activated maliciously or by accident)	106
<b>Severe Weather &amp; Natural Disaster</b> (i.e. flood, windstorm, lighting strike with no fire, earthquake)	0
<b>Special Incident Type</b> (calls mistakenly paged out, informational pages, alarm tests)	16



# Aspen Fire Protection District Monthly Staff Report – July 2021

---

## Fire Marshal Report

# Plan Reviews	# Inspections	# Site Visits	Fire Investigations
47	25	18	0

- Fire Extinguisher training at Early Learning Center, and more pending
- Ben Smith started officially August 2<sup>nd</sup>, and is doing a great job. Very happy to welcome him to the team.

## Training Report

Type of Class	# Classes	Total Class Hours	Total # Members Attended	Total Combined Member Hours
In House – Aerial Ops	1	2	5	10
In House – DO Pumping	3	7	20	46
In House - EMS	3	6	20	40
In House - Firefighter	3	6	13	28.5
In House – Monthly Training	5	20	55	220
In House – Tech Rescue	0	0	0	0
In House – Wildland FF	1	2	2	4
Miscellaneous	4	5.25	16	24.25
Outside Training	3	3	3	3
<b>TOTAL</b>	<b>23</b>	<b>51.25</b>	<b>134</b>	<b>375.75</b>



# Aspen Fire Protection District Monthly Staff Report - July 2021

---

## Wildfire Report

	# Scheduled Year-To-Date	# Completed Year-To-Date
Wildfire Risk Assessments	98	80
Wildfire Risk Map Curbside Assessments	N/A	70

**Fire Danger** - Currently no fire restrictions

**No further report. All was reported during the Mid-Year Operational Review**